

**GREATER JOHNSTOWN WATER AUTHORITY**  
**Thursday, October 27, 2022**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**

**AUTHORITY MEMBERS:**

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Mr. Marc McCall; Mr. James McDonnell; Mr. David Vitovich; Sheree Speicher

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**A. Don C. Hall, II, Chairman, called the Committee of the Whole Meeting of October 27, 2022 to order at 3:00 p.m.**

**B. PLEDGE OF ALLEGIANCE TO THE FLAG**

**C. ROLL CALL OF MEMBERS**

Ms. Speicher and Mr. Rambish were absent.

**OTHER REPRESENTATIVES:**

RDM – Johnstown, LLC

Michael Kerr, Melissa Radovanic, Jessica Marines

Greater Johnstown Water Authority

William Barbin, Esquire, Solicitor

Accountant

James P. Deter, CPA

Gibson Thomas

Chris Wharton

EADS Group

Brandon Palmer

Recording Secretary

Lori A. Behe

**D. PUBLIC COMMENT ON AGENDA ITEMS**

None.

**E. MINUTES OF MEETING**

**Mr. Pile made a motion to approve the Regular Monthly Meeting Minutes of October 13, 2022. The motion was seconded by Mr. Vitovich.**

**The motion passed unanimously.**

**F. BILLS FOR THE MONTH OF OCTOBER 2022**

**GJWA - PENNVEST FUNDS**

SNYDER ENVIRONMENTAL SERVICES

73-22-PVSEW

Payment No. 19 - PV#75374 Central Business District \$257,819.60

SNYDER ENVIRONMENTAL SERVICES

74-22-PVSEW

Payment No. 06-PV#75382 Miscellaneous Project \$304,326.11

THE EADS GROUP

75-22-PVSEW

Invoice #235409-PV#71435 Kernville-Service Connect. Coord.  
Aug/Sept 2022 \$1,602.98

THE EADS GROUP

76-22-PVSEW

Invoice #235309-PV#71442 Fairfield -Admin August 2022 \$755.79

Invoice#235310-PV#71442 Fairfield-Construction Inspection  
Aug 2022 \$668.71

Invoice #235311-PV#71442 Fairfield-Serv Connect Coord-  
Aug 2022 \$2,021.15

THE EADS GROUP

77-22-PVSEW

Invoice #235305 - PV#75374 CBD-Basic Design Aug 2022 \$2,958.59

Invoice #235306- PV#75374 CBD-Admin August 2022 \$1,694.10

Invoice #235307-PV#75374 CBD - Construction Inspection  
August 2022 \$32,318.84

Invoice #235308 - PV#75374 CBD - Serv Connect Coord  
August 2022 \$3,758.37

Invoice #235410 - PV#75374 CBD - Basic Design Sept 2022 \$216.43

Invoice #235411 - PV#75374 CBD - Admin Sept 2022 \$1,275.93

Invoice #235412 - PV#75374 CBD - Construction Inspection  
September 2022 \$27,676.28

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Invoice #235413 - PV#75374 CBD - Serv Connect Coord  
September 2022 \$5,991.95

THE EADS GROUP  
78-22-PVSEW

Invoice #235314 - PV#75382 Misc Project- Basic Service  
August 2022 \$9,558.50  
Invoice #235315-PV#75382 Misc Project-Admin Aug. 2022 \$1,760.87  
Invoice #235316-PV#75382 Misc Project-Construction Inspect.  
August 2022 \$26,996.12  
Invoice #235317-PV#75382 Misc Project-Serv Connect Coord  
August 2022 \$5,452.15  
Invoice#235414-PV#75382 Misc Project - Basic Serv Sept. 2022 \$5,175.10  
Invoice #235415-PV#75382 Misc Project - Admin Sept 2022 \$1,815.47  
Invoice #235416 - PV#75382 Misc Project-Construction Inspect.  
September 2022 \$34,209.20  
Invoice#235417-PV#75382 Misc Project-Serv Connect Coord  
September 2022 \$6,986.27

THE EADS GROUP  
81-22-PVSEW

Invoice #235422 - GJWA Drury Lane Pump Replacement Project  
Pump Design for Aug/Sept 2022 \$3,442.50

THE EADS GROUP  
82-22-PVSEW

Invoice #235319 - August 2022 Misc services - completing  
various lateral location sheets in Westmont \$2,756.40

**AMOUNT \$741,237.41**

**GJWA - REVENUE FUND**

THE EADS GROUP  
79-22-PVSEW

Invoice #235312-Westmont Phase 1 - Resident Project  
Representative July/August 2022 \$2,685.68

THE EADS GROUP  
80-22-PVSEW

Invoice #235313 - Westmont Phase 2 - Resident Project  
Representative July/August 2022 \$831.53

**AMOUNT \$3,517.21**

**SEWER REVENUE FUND**  
**BALANCE AS OF AUGUST 31, 2022**

Checking Account - FNB	\$1,610,021.05	
Less: Outstanding Checks	<u>(240,460.34)</u>	
	\$1,369,560.71	\$1,369,560.71

**RECEIPTS**

Sewer Service	\$707,413.98	
Non-compliance surcharge	\$53,283.65	
Pressure Testing Inspection	\$2,325.00	
Temporary Certificates for Deed Transfers	--	
Sewer Tap Fee	--	
Intermunicipal Agreement for Vac Truck	--	
Misc Income	--	
Pump Station Usage-UYT	\$1,196.29	
Fee for use of Dump Site	--	
Penn Vest disbursements to Ohio St. PV#71429	--	
PennVest disbursements to Kernville PV# 71435	--	
PennVest disbursements to OCB PV#71441	\$6,079.87	
PennVest disbursements to Fairfield PV#71442	\$44,669.19	
PennVest disbursements to CBD PV# 75374	\$294,782.35	
PennVest disbursements to Misc Proj PV#75382	<u>\$215,935.20</u>	<u>\$1,325,685.53</u>
		\$2,695,246.24

**CHECK# DISBURSEMENTS**

Direct	Principal and Interest for PennVEST loans	\$274,141.13	
Direct	Pacific Pride Fuel	\$1,317.08	
Direct	FNB Line of Credit - interest payment	\$16,000.00	
Direct	Money Trf to Westmont Boro for PennVEST P&I Payments	\$72,214.45	
08/04/22	Check Register A	\$145,923.73	
08/18/22	Check Register B	\$189.08	
08/25/22	Check Register C	\$96,999.51	
08/04/22	Check Register D	\$6,079.87	
08/18/22	Check Register E	\$44,669.19	
08/18/22	Check Register F	\$293,842.19	
08/18/22	Check Register G	\$215,242.38	<u>\$1,166,618.61</u>

**BALANCE AS OF SEPTEMBER 31, 2022**

Checking Account - FNB	\$1,625,744.64	
Less: Outstanding checks	<u>(97,117.01)</u>	
	\$1,528,627.63	\$1,528,627.63

**SEWER CAPITAL FUND - SEPTEMBER 2022**

**SEWER ACCOUNT - CAPITAL FUND**

First National Bank CD	08/11/2023 2.35%		<u>\$500,000.00</u>
		TOTAL	\$500,000.00

**BALANCE AS OF SEPTEMBER 30, 2022**

Checking-First National Bank - Sewer Revenue	\$1,528,627.63
Money Market-First National Bank-GJWA Sewer Capital Fund	\$110,011.27

**BILLS TO BE PAID**

**SEWER REVENUE FUND BILLS**

Paid after September 29, 2022 meeting - Sewer	\$865,319.13	
To be paid at October 27, 2022 meeting - Sewer	<u>\$91,525.43</u>	
	TOTAL	\$956,844.56

<b>GJWA - PENNVEST FUNDS</b>	<b>\$741,237.41</b>
<b>GJWA - REVENUE FUND</b>	<b>\$3,517.21</b>

**Mr. McDonnell made a motion to approve the Treasurer's Report. The motion was seconded by Mr. Arnone.**

**The motion passed unanimously.**

Mr. Kerr explained why there have been no receipts for the dump site location. He stated currently Snyder and the GJWA are using it. There was further discussion regarding contents dumped at the site and the balance on the line of credit.

**G. SOLICITOR'S REPORT**

William Barbin, Esquire, Solicitor, noted as an FYI that attached is communication sent to Counsel in New York regarding At Glen Management that owns the post office maintenance facility on Clinton Street regarding sewer compliance. Mr. Barbin reported the signed agreement was returned and the matter is resolved.

Mr. Barbin suggested discussion regarding the JETSA matter be held during the GJWA meeting rather than at this sewer meeting.

He had discussion regarding the Intermunicipal Agreement with Southmont Borough.

**Mr. Caputo made a motion to approve the Intermunicipal Agreement with Southmont Borough. The motion was seconded by Mr. Vitovich.**

**The motion passed unanimously.**

Mr. Barbin had discussion regarding the proposed agreement between the GJWA and the JRA to provide services and equipment from the GJWA to the JRA at a specific rate of payback.

**Mr. Caputo made a motion to approve the Intermunicipal Services Agreement between the GJWA and JRA. The motion was seconded by Mr. Vitovich.**

Mr. Cernic had concerns about how much time would be allocated to staff. There was further discussion.

**The motion passed unanimously.**

**Mr. McCall made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Pile.**

**The motion passed unanimously.**

## **H. ACCOUNTANT'S REPORT**

James P. Deter, CPA, referred members to his September 2022 report for further discussion. He noted his attendance at the monthly meeting, review of receipts and expenditures as reported and preparation of the quarterly budget comparison.

**Mr. Arnone made a motion to approve the Accountant's Report. The motion was seconded by Mr. Follansbee.**

There was further discussion regarding the Walker matter. Mr. Kerr noted many attempts have been made to complete the work, which was cancelled by Mrs. Walker.

**The motion passed unanimously.**

## **I. ENGINEERS' REPORTS**

### **Gibson-Thomas Engineers**

Chris Wharton reported that Moody and Associates completed the drawdown and will provide a report in approximately two weeks. Once received that would be combined with the Gibson-Thomas response and sent back to DEP.

He noted that with regard to the intake valve at the North Fork Dam, the gate is in and drawdown is scheduled for the 7th.

The vault has been installed and an operations permit would be submitted to DEP followed by inspection.

### **EADS Group**

Brandon Palmer referred to his written report for further discussion.

Mr. Palmer indicated that Snyder is approximately 85 percent completed with the project. The contractor has to install maybe a handful of viewports as well as complete concrete and asphalt restoration.

Mr. Palmer brought videos showing the post lining of the 18" on Main Street. There was further discussion as the videos were shown.

Mr. Kerr reported that over 70 pressure tests were completed last month and this month approximately 60 have been done. There was further discussion regarding the purchase of materials.

Mr. Palmer reported that with regard to the miscellaneous project, Snyder is approximately 65 percent completed with the main line pipe rehabilitation and 75 percent completed with viewport installation. Snyder is working on the open cut on Cooper Avenue and trying to complete asphalt repair before winter.

Mr. Palmer discussed a change order to upsize a 6" main to an 8" main coming from the Belmont Homes. There was further discussion.

Mr. Palmer discussed a change order on the main open cut on Cooper Avenue, which would save the Authority money on asphalt restoration. There was further discussion regarding the cost for both change orders.

**Mr. Cernic made a motion to approve the change orders for the Belmont Homes and Cooper Avenue. The motion was seconded.**

**Mr. Arnone made a motion to amend the agenda to add the change orders. The motion was seconded by Mr. Follansbee.**

**The motion passed unanimously.**

**Mr. Arnone made a motion to approve the change orders. The motion was seconded by Mr. McDonnell.**

**The motion passed unanimously.**

Mr. Palmer noted that Snyder has been excavating through old railroad ties along Cooper Avenue, which is causing sub-base issues, and the asphalt is kind of caving into the ditch line. There was further discussion. He noted Cooper Avenue would be milled and paved in the spring.

**Mr. Arnone made a motion to approve the Gibson-Thomas and EADS Group Engineers' Reports. The motion was seconded by Mr. Pile.**

**The motion passed unanimously.**

**J. MANAGER'S REPORT-Resource Development and Management, LLC**

Michael Kerr reported that 40 successful pressure test inspections have been completed through mid-October, and that currently that number is at 53.

He reported the sewer department has completed the Hornerstown camera book, which included almost 42,000 feet of lines. The Westmont camera book began last week and a good portion of the Walnut Grove section has been completed. He had further discussion regarding the Hornerstown section.

Mr. Kerr reported that 20 lead lines have been renewed on Cooper Avenue and the project is close to being "wrapped up".

A DEP permit was received to repair the 20-inch main along the Little Conemaugh River towards Mineral Point on the line coming from Saltlick. Mr. Kerr noted an Emergency Stream Crossing Permit was obtained from DEP for the project.

**Mr. Cernic made a motion to approve the Manager's Report. The motion was seconded by Mr. Arnone.**

**The motion passed unanimously.**

**K. ITEMS FOR DISCUSSION**

There was discussion regarding a consent order, which provided that if the 625 gallon per day rule is not met by December 31, 2022, a remedial plan would need to be submitted no later than the end of March of 2023. Mr. Kerr indicated that a flow reduction plan would be submitted to the state by the end of March. There was further discussion.

**L. NEW BUSINESS**

None.



**M. COMMENTS:**

None.

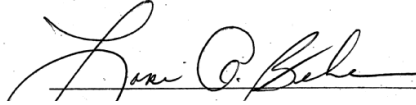
**N. NEXT MEETING DATE: NOVEMBER 10, 2022 AT 3:00 P.M.**

**O. ADJOURNMENT**

**Mr. Arnone made a motion to adjourn. The motion was seconded by Mr. McDonnell.**

The meeting adjourned at 3:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori A. Behe", written over a horizontal line.

Lori A. Behe  
Sargent's Court Reporting Service, Inc.