

GREATER JOHNSTOWN WATER AUTHORITY
Thursday, August 11, 2022
REGULAR MEETING MINUTES

AUTHORITY MEMBERS:

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Marc McCall; James McDonnell; David Vitovich

A. Don C. Hall, II, Chairman, called the Greater Johnstown Water Authority Meeting of August 11, 2022 to order at 3:00 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL OF MEMBERS

Charles Arnone was absent.

OTHER REPRESENTATIVES:

RDM – Johnstown, LLC

Michael Kerr, Tom Brown, Melissa Radovanic
Present via video: Brian Hohman, Denny Shadron, Mike Kukura, Victoria Kniss

Greater Johnstown Water Authority
William Barbin, Esquire, Solicitor

Accountant
James P. Deter, CPA

Gibson Thomas
Ed Schmitt, Chris Wharton

EADS Group
Brandon Palmer

Recording Secretary
Lori A. Behe

Others in attendance (via video)

Della Csehoski, Sue Konvolinka, Beth Colvin,

D. PUBLIC COMMENT ON AGENDA ITEMS

None.

E. NOTIFICATION OF CORRESPONDENCE

None.

F. MINUTES OF MEETING

None.

G. TREASURER'S REPORT - BILLS FOR THE MONTH OF AUGUST 2022

WATER REVENUE FUND

The following financial information was presented:

BALANCE AS OF JUNE 30, 2022

Checking Account - FNB	\$2,132,736.51	
Checking Account - FNB Sweep Account	--	
Less Outstanding Checks	<u>(\$468,463.40)</u>	
	\$1,664,273.11	\$1,664,273.11

RECEIPTS:

Water Service	\$1,039,107.35	
Account Confirmation	\$2,025.00	
FNB - Interest on Sweep Account	--	
FNB - Interest on MM Account	\$110.96	
Wells Fargo - Distribution of Income	\$5,083.68	
RDM-Caretaker Rent - July 2022	\$300.00	
Lindy Paving - Purchase of Water	\$70.72	
GJWA Sewer - Interest on Mack Truck	\$1,095.44	
RDM-August rent 2022	\$6,216.78	
RDM Sheetz-June 2022	\$13,000.21	
Upper Yoder-Inv. 1908-Meter Readings	\$503.50	
Norfolk Southern-Inv. #1892-Bulk Water Purchase	\$27.04	
Conemaugh Twp. - Inv.#6152 - Meter Reads	\$69.75	
		<u>\$1,067,610.43</u>
		\$2,731,883.54

DISBURSEMENTS

DIRECT PennVEST Loan #12597	\$34,082.17	
DIRECT PennVEST Loan #12719	\$28,022.97	
DIRECT Sheetz-Wex Inc. Fleet	\$13,000.21	
VOID Check #24003 and 24004	--	
07/07/22 Check Register - A	\$4,426.08	
07/14/22 Check Register - B	\$224,839.97	
07/18/22 Check Register -C	\$45,000.00	
07/22/22 Check Register - D	<u>\$588,902.42</u>	
		\$938,273.82

BALANCE AS OF JULY 31, 2022

Checking Account - FNB	\$2,282,221.88	
Checking Account - FNB Sweep Account	--	
Less: Outstanding checks	<u>(\$488,612.16)</u>	
	\$1,793,609.72	<u>\$1,793,609.72</u>

CAPITAL IMPROVEMENT AND REDEMPTION FUND-AUG. 2022

GR JOHNSTOWN WATER SER 08 CAP & RED #3976

Ameriserv Financial CD	11/03/22	.30%	\$2,176,311.69
First National Bank	04/09/23	.30%	\$338,689.13
First National Bank	08/11/22	.32%	\$800,000.00
First National Bank	11/17/23	.40%	\$250,000.00
First National Bank	03/01/23	1.05%	\$240,000.00
Ameriserv Financial CD	10/10/22	.30%	\$250,000.00
PLGIT		1.61%	\$240,336.27
Blackrock FDS Treas TR#62		1.52%	<u>\$718,805.47</u>
	TOTAL		\$5,014,142.56

GR JOHNSTOWN WATER 2015 NORTH FORK RESERVOIR FUND

First National Bank	03/01/23	1.05%	\$348,475.50
First National Bank	05/05/23	1.47%	\$250,000.00
First National Bank	04/09/23	.30%	\$463,738.50
First National Bank	04/16/22	.375%	\$250,000.00
First National Bank	08/11/22	.32%	\$1,300,000.00
First National Bank	11/05/22	.30%	\$500,000.00
Ameriserv Bank CD	11/18/22	.35%	\$450,000.00

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First National Bank	11/17/23	.40%	\$500,000.00
PLGIT		1.61%	\$323,890.77
Blackrock FDS Treas TR#62		1.52%	<u>\$314,065.65</u>
TOTAL			\$4,700,170.42

GR JTWN WATER PURCHASE ACT #1915

First National Bank	11/17/23	.40%	\$1,005,943.62
First National Bank	05/25/23	1.75%	\$438,178.33
1st Summit Bank CD	10/19/22	.40%	\$250,000.00
BlackrockFDS Treas TR#62		1.52%	<u>\$40,606.77</u>
TOTAL			\$1,734,728.72

ACCOUNT SUMMARY OF CAPITAL FUNDS:

Cap Imp & Red Acct #3976	\$5,014,142.56
2015 North Fork Reservoir Fund	\$4,700,170.42
Water Purchase Account	<u>\$1,734,728.72</u>
TOTAL	\$11,449,041.70

BALANCE AS OF JULY 31, 2022

Checking -First National Bank-Water Revenue	\$1,793,609.72
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BILLS TO BE PAID

WATER REVENUE FUND BILLS

Paid after July 14, 2022 meeting - Water	\$638,624.81
To be paid at Aug. 11, 2022 meeting-Water	<u>\$278,752.08</u>
TOTAL	\$917,376.89

GJWA 08 CAPITAL IMPROVEMENT FUND BILLS \$217,616.89

GJWA 2008 CAP IMPROVEMENT FUND

RDM JOHNSTOWN,LLC

33-22-08CAP

Invoice #8000- Labor and Equip for 322-2T-8' Valve Repair at 4th St.	\$1,429.20
Invoice#7999-Labor and Equip used for Service Renewals (44)	\$55,990.60

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34-22-08 CAP

4th material transfer for 2022 renewals	\$56,939.95
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GIBSON-THOMAS ENGINEERING CO., INC.

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35-22-08 CAP

Invoice #78634-NF Spillway Eval-Eng. ServicesWO#2022-07 \$5,022.50

GIBSON-THOMAS ENGINEERING CO. INC.

36-22-08 CAP

Invoice #78632 - NF Waste Valve Repair-Engineering WO#2019-07 \$2,224.94

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37-22-08 CAP

Reimbursement for settlement proceeds to Farben \$45,000.00

W. C. WEIL COMPANY

38-22-08CAP

Invoice #8033 - Control Valves for Westmont Tank Vault
WO2020-01 \$51,009.70

AMOUNT \$217,616.89

**Mr. Vitovich made a motion to approve the Treasurer's Report and Payment of Bills.
The motion was seconded by Mr. McDonnell.**

There was further discussion.

**Mr. Cernic made a motion to amend the Treasurer's Report and Payment of Bills to
include increasing the capital budget to \$500,000. The motion was seconded by
Mr. Vitovich.**

The motion passed unanimously.

Mr. Schmitt noted the \$2,224.94 regarding the North Fork water valve repair should be one
line down under inspection. The error would be corrected.

H. ACCOUNTANT'S REPORT

Cara Farrante, Wessel and Company, presented the 2021 Audit and Financial Statement for
discussion of the auditor's responsibility in relation to the Financial Statement Audit,
Statement of Net Position, Statement of Revenue and Expenses, a required
communication letter and Performance Review, Statement of Cash Flows.

There was discussion regarding the North Fork project.

**Mr. Cernic made a motion to approve the Wessel and Company Report. The motion
was seconded by Mr. Vitovich.**

The motion passed unanimously.

I. SOLICITOR'S REPORT

William Gleason Barbin, Esquire, Solicitor, referred to his written report for review by members.

Mr. Kerr stated the press release regarding slab on grade homes and the obligation to test properties upon transfer of real estate had only been sent to real estate companies. Mr. Cernic commented that the information should have been reviewed by the Board before it went out. There was further discussion regarding the matter.

Mr. Kerr clarified a motion was made at the special meeting on August 4, 2022, the Board was notified via email on Friday afternoon and the release, which was verbatim per the motion, was sent to realtors in the Monday morning mail.

Mr. Rambish made a motion to approve the Solicitor's Report. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

J. ACCOUNTANT'S REPORTS - James P. Deter, CPA

Mr. Deter referred members to his August 2022 report for further discussion, which included his attendance at the monthly meeting, a reconciliation of monthly trustee reports, a summary of Capital Expenditures, preparation of a Revenue Fund Cash Flow Analysis and Capital Improvement and Redemption Fund Cash Flow Projections, reviewed receipts and expenditures as reported.

Mr. Vitovich made a motion to approve the Accountant's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

J. ENGINEERS' REPORTS– Gibson-Thomas Engineers

Ed Schmitt referred Authority members to his report for further discussion.

Mr. Schmitt reported Moody and Associates would be onsite at the North Fork to begin drilling wells for the basin, and hopefully by the end of September a report would be sent to DEP regarding the matter. He noted a tentative schedule is included in the packet.

Mr. Schmitt indicated a part for the intake valve replacement should arrive soon.

James Excavating will drill test holes relative to locating existing utilities at the Westmont Tank location.

Mr. Schmitt indicated that the Kernville Project would be a major capital improvement project for 2023. There was discussion regarding the quality of water at the Salt Lick Reservoir. It was noted that the water had an issue with iron manganese, which was treated, and that minor adjustments were made.

EADS Group

Brandon Palmer, EADS Group, reported that work on the 18-inch line on Main Street was completed by Snyders.

Mr. Palmer reported that he was getting quotes for emergency replacement of the pumps at the Westmont Pump Station on Drury Lane. He will bring a proposal in the approximate amount of \$130,000 to the next meeting for Board members to review.

Mr. Vitovich made a motion to approve the Engineers' Reports. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

K. MANAGER'S REPORT – Resource Development & Management, LLC

Michael Kerr referred Authority members to the monthly Manager's Report for August of 2022 for discussion.

He reported that as of July 31, 2022, over \$170,000 had been received assisting a total of 490 customers through the LIHWAP program, 21 customers had water service terminated for nonpayment after their LIHWAP extension period. He reported that as of August 1, 2022, \$9,000 had been received from ERAP assisting 33 customers.

Mr. Kerr reported that a reminder letter was sent out to customers that provided a contract for sewer lateral work and had the surcharge deferred. The surcharge will retroactively be applied to their account starting January of 2023 if work is not completed by the end of the year.

To date over 150 lead service lines have been replaced, over 50 mainline leaks have been repaired and GIS is working on identifying the material of service lines throughout the system.

The first lagoon at Riverside has been totally cleaned out and the silt filled 2 geotextile bags.

Mr. Kerr commented that the leak detection program is paying off and this is the first time it had been so low. He stated the accuracy in finding the leaks has "really improved," and that improvements continue to be made. There was further discussion regarding the surcharge.

Mr. Vitovich made a motion to approve the Manager's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

L. ITEMS FOR DISCUSSION

None.

M. NEW BUSINESS

None.

N. COMMENTS

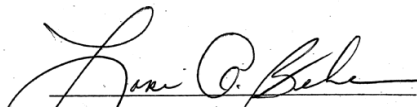
None.

O. NEXT MEETING DATE: AUGUST 25, 2022 at 3:00 p.m.

P. ADJOURNMENT

Mr. Vitovich made a motion to adjourn. The motion was seconded by Mr. Caputo

The meeting adjourned at 3:52 p.m.



Respectfully submitted,

Lori A. Behe
Sargent's Court Reporting Service, Inc.