

**GREATER JOHNSTOWN WATER AUTHORITY**  
**Thursday, June 16, 2022**  
**REGULAR MEETING MINUTES**

**AUTHORITY MEMBERS:**

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Marc McCall; James McDonnell; William Trevorrow; David Vitovich

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**A. Don C. Hall, II, Chairman, called the Greater Johnstown Water Authority Meeting of June 16, 2022 to order at 3:00 p.m.**

**B. PLEDGE OF ALLEGIANCE TO THE FLAG**

**C. ROLL CALL OF MEMBERS**

Marc McCall was absent.

**OTHER REPRESENTATIVES:**

RDM – Johnstown, LLC

Michael Kerr, Tom Brown  
Present via video: Brian Hohman, Denny Shadron, James Kukura,  
Mike Kukura, Victoria Kniss

Greater Johnstown Water Authority  
William Barbin, Esquire, Solicitor

Accountant  
James P. Deter, CPA

Gibson Thomas  
Ed Schmitt, Chris Wharton

EADS Group  
Brandon Palmer

Recording Secretary  
Lori A. Behe

**D. PUBLIC COMMENT ON AGENDA ITEMS**

None.

**E. NOTIFICATION OF CORRESPONDENCE**

Mr. Caputo referred members to correspondence from Robindale Energy, which requested the renewal of the lease between GJWA and Robindale Energy Services, Inc. for five years. The new expiration date would be May 18, 2027 if the renewal is approved.

Mr. Barbin explained that Robindale has the right to extend the lease. He advised that no action be taken at this meeting regarding the matter.

**F. MINUTES OF MEETING**

**Mr. Pile made a motion to approve the Committee of the Whole Meeting Minutes of May 26, 2022. The motion was seconded by Mr. Arnone.**

**The motion passed unanimously.**

**G. TREASURER'S REPORT - BILLS FOR THE MONTH OF MARCH 2022**

**WATER REVENUE FUND**

The following financial information was presented:

**BALANCE AS OF APRIL 30, 2022**

Checking Account - FNB	\$1,835,433.82	
Checking Account - FNB Sweep Account	--	
Less Outstanding Checks	<b>(\$471,052.20)</b>	
	\$1,364,381.62	\$1,364,381.62

**RECEIPTS:**

Water Service	\$959,841.74
Account Confirmation	\$3,600.00
FNB - Interest on Sweep Account	--
FNB - Interest on MM Account	\$41.71
Wells Fargo - Distribution of Income	\$3,918.85
D. Gallucci - Inv. 1872 - New Service	\$2,150.00
RDM-Caretaker Rent - May 2022	\$300.00
Lindy Paving - Purchase of Water	\$119.60
Upper Yoder - Inv.1865 Meter Reads	\$502.25

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GJWA Sewer - Interest on Mack Truck	\$1,122.76	
RDM Sheetz-April 2022	\$10,380.93	
JRA - Inv#1875 New Service	\$1,070.00	
JWF - Inv#1884 - Hydrant Meter	\$875.00	
EnelX-Energy Rebate	\$3,235.30	
Wm Gentile - Inv #1877 - New Water Service	\$440.00	
RDM June Rent 2022	\$6,216.78	
Cambria Residential Svcs - Inv#1876 - New Service	<u>\$2,420.00</u>	
		<u>\$996,234.92</u>

**DISBURSEMENTS**

DIRECT PennVEST Loan #12597	\$34,082.17	
DIRECT PennVEST Loan #12719	\$28,022.97	
DIRECT Sheetz-Wex Inc. Fleet	\$10,380.93	
04/07/22 Check Register - A	\$4,441.56	
04/14/22 Check Register - B	\$197,854.27	
04/21/22 Check Register -C	<u>\$548,387.60</u>	
		\$823,169.50

**BALANCE AS OF MAY 31, 2022**

Checking Account - FNB	\$2,004,180.69	
Checking Account - FNB Sweep Account	--	
Less: Outstanding checks	<u>(\$466,733.65)</u>	
	\$1,537,447.04	<u>\$1,537,447.04</u>

**CAPITAL IMPROVEMENT AND REDEMPTION FUND-JUNE 2022**

**GR JOHNSTOWN WATER SER 08 CAP & RED #3976**

Ameriserv Financial CD	11/03/22	.30%	\$2,176,311.69
First National Bank	04/08/23	1.20%	\$338,689.13
First National Bank	08/11/22	.32%	\$800,000.00
First National Bank	11/17/23	.40%	\$250,000.00
First National Bank	03/01/23	1.05%	\$240,000.00
Ameriserv Financial CD	10/10/22	.30%	\$250,000.00
PLGIT		.79%	\$240,167.60
Blackrock FDS Treas TR#62		.59%	<u>\$484,346.97</u>
			\$4,779,515.39

**GR JOHNSTOWN WATER 2015 NORTH FORK RESERVOIR FUND**

First National Bank	03/01/23	1.05%	\$348,475.50
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First National Bank	05/05/23	1.47%	\$250,000.00
First National Bank	04/08/23	1.20%	\$463,738.50
First National Bank	05/05/23	1.20%	\$250,000.00
First National Bank	08/11/22	.32%	\$1,300,000.00
First National Bank	11/05/22	.30%	\$500,000.00
Ameriserv Bank CD	11/18/22	.35%	\$450,000.00
First National Bank	11/17/23	.40%	\$500,000.00
PLGIT		.79%	\$323,663.46
Blackrock FDS Treas TR#62		.59%	<u>\$303,853.46</u>
			\$4,689,730.92

**GR JTWN WATER PURCHASE ACT #1915**

First National Bank	11/17/23	.40%	\$1,005,943.62
First National Bank	05/25/23	1.75%	\$438,178.33
1st Summit Bank CD	10/19/22	.40%	\$250,000.00
BlackrockFDS Treas TR#62		.59%	<u>\$39,421.35</u>
			\$1,733,543.30

**ACCOUNT SUMMARY OF CAPITAL FUNDS:**

Cap Imp & Red Acct #3976	\$4,779,515.39
2015 North Fork Reservoir Fund	\$4,689,730.92
Water Purchase Account	<u>\$1,733,543.30</u>
<b>TOTAL</b>	<b>\$11,202,789.61</b>

**BALANCE AS OF MAY 31, 2022**

Checking -First National Bank-Water Revenue	\$1,537,447.04
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**BILLS TO BE PAID**

**WATER REVENUE FUND BILLS**

Paid after May 12, 2022 meeting - Water	\$557,423.58
To be paid at June 16, 2022 meeting-Water	<u>\$222,839.08</u>
<b>TOTAL</b>	<b>\$780,262.66</b>

**GJWA 08 CAPITAL IMPROVEMENT FUND BILLS**

\$183,573.24

**GJWA 2008 CAP IMPROVEMENT FUND**

RDM JOHNSTOWN, LLC

24-22-08CAP

Invoice #7905 - 1" Shoestring line repair at 557 Woodland and 506

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Village Streets \$1,484.00

RDM JOHNSTOWN, LLC

25-22-08CAP

Invoice #7906 - RDM labor and equipment for renewals after the first 50 \$66,006.97

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26-22-08 CAP

3rd material transfer of 2022 renewals - 45 renewals \$56,568.52

KAPPE ASSOCIATES, INC.

27-22-08 CAP

Invoice #22-401-W-GS-9, 120 V submersible mixer w/75' cable and chain and SCDA control panel for Westmont Tank WO#2020-01 \$9,400.00

WATER SERVICES PROFESSIONALS OF PA

28-22-08 CAP

Invoice #729 - Media installation in Filter 2 at Riverside WO#2022-04 \$29,920.00

QUAKER SALES CORPORATION

29-22-08 CAP

Invoice #18741 - Asphalt for Luzerne Street - Westmont Football Field Project \$20,193.75

**AMOUNT \$183,573.24**

**SEWER REVENUE FUND**

**BALANCE AS OF APRIL 30, 2022**

Checking Account - FNB	\$1,209,359.16	
Less: Outstanding Checks	<u>(114,511.16)</u>	
	\$1,094,848.00	\$1,094,848.00

**RECEIPT**

Sewer Service	\$550,753.43
Pressure Testing Inspection	\$1,087.50
Temporary Certificates for Deed Transfers	\$125.00
Sewer Tap Fee	--
Intermunicipal Agreement for Vac Truck	\$394.20
Misc Income	--
Money transfer from FNB Line of Credit for Westmont	
Sewer System Purchase	\$2,000,000.00
PennVEST disbursements to Ohio St. PV#71429	--

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PennVEST disbursements to Kernville PV#71435	--	
PennVEST disbursements to OCB PV#71441	\$156,098.66	
PennVEST disbursements to Fairfield PV#71442	--	
PennVEST disbursements to CBD PV#75374	\$584,065.18	
PennVEST disbursements to Misc Projects PV#75382	--	<u>\$3,292,523.97</u>
		\$4,387,371.97

**CHECK# DISBURSEMENTS**

DIRECT	Principal and Interest for PennVEST loans	\$268,096.34	
DIRECT	Pacific Pride Fuel	\$1,566.08	
DIRECT	FNB Line of Credit - Interest Payment	\$52.08	
DIRECT	Money transfer to Westmont Borough for PennVEST P&I payments	\$72,214.45	
05/12/22	Check Register A	\$135,425.06	
05/13/22	Check Register B	\$586.20	
05/19/22	Check Register C	\$1,173.95	
05/23/22	Check Register D	\$2,249,389.00	
05/26/22	Check Register E	\$104,435.18	
05/06/22	Check Register F	\$156,098.66	
05/19/22	Check Register G	\$583,506.44	<u>\$3,572,543.44</u>

**BALANCE AS OF MAY 31, 2022**

Checking Account - FNB	\$919,343.71	
Less: Outstanding checks	<u>(104,515.18)</u>	
	\$814,828.53	\$818,828.53

**SEWER ACCOUNT CAPITAL FUND**

First National Bank CD	8/11/22	.32%	<u>\$500,000.00</u>
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**TOTAL** **\$500,000.00**

**BALANCE AS OF MAY 31, 2022**

Checking-First National Bank-Sewer Revenue	\$814,828.53
Money Market - First National Bank - GJWA Sewer Capital Fund	\$108,414.33

**BILLS TO BE PAID:**

**SEWER REVENUE FUND BILLS:**

Paid after May 26, 2022 meeting - Sewer	\$340,685.21
To be paid at June 16, 2022 meeting - Sewer	<u>--</u>

**TOTAL** **\$340,685.21**

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**GJWA-PENNVEST FUNDS** \$676,239.10

GLEASON, BARBIN AND MARKOVITZ, LLP  
45-22-PVSEW

Invoice #48176 WGB-Legal services for Old Conemaugh Borough  
 PV#71441 \$315.00

GLEASON, BARBIN AND MARKOVITZ, LLP  
46-22-PVSEW

Invoice #48176 WGB - Legal services for Misc Project PV#75382 \$8,310.42

SNYDER ENVIRONMENTAL SERVICES  
47-22-PVSEW

Payment No. 2 - Misc Project PV#75382 \$287,575.56

SNYDER ENVIRONMENTAL SERVICES  
48-22-PVSEW

Payment No. 15 - Central Business District PV#75374 \$380,038.12

**AMOUNT** **\$676,239.10**

**GJWA WATER AND SEWER CONSOLIDATED  
 AS OF MAY 31, 2022**

**CONSOLIDATED BALANCE AS OF APRIL 30, 2022**

Checking Account - FNB	\$3,044,792.98	
Less: Outstanding Checks	<u>(585,563.36)</u>	
	\$2,459,229.62	\$2,459,229.62

**RECEIPT:**

Water Service	\$996,234.92	
Sewer Service	<u>\$3,292,523.97</u>	<u>\$4,288,758.89</u>
		\$6,747,988.51

**CHECK# DISBURSEMENTS**

DIRECT	Water - PennVEST Loans	\$62,105.14	
DIRECT	Sewer - PennVEST Loans	\$268,096.34	
Water	AP Disbursements	\$761,064.36	
Sewer	AP Disbursements	<u>\$3,304,447.10</u>	<u>\$4,395,712.94</u>

**CONSOLIDATED BALANCE AS OF MAY 31, 2022**

Checking Accounts - FNB	\$2,923,524.40	
Less: Outstanding Checks	<u>(517,248.83)</u>	
	\$2,352,275.57	\$2,352,275.57

**Mr. Arnone made a motion to approve the Treasurer's Report and Payment of Bills.  
The motion was seconded by Mr. Vitovich.**

**There was further discussion regarding investing in short-term CDs and  
Treasury Notes.**

**The motion passed unanimously.**

## **H. SOLICITOR'S REPORT**

William Gleason Barbin, Esquire, Solicitor, referred to his reports for discussion of information items. Mr. Barbin reported that mediation will take place before Judge Kiniry on July 13, 2022, with regard to the Shady Lane Tank Claim.

He stated the RDM invoices for extra services are provided for in the management agreement.

With regard to the Jackson East Taylor Sewer Authority matter, Mr. Barbin noted an issue with the backwash water from the filters into the JETSA sewer authority lines and the flows from the backwash are higher than a residential home and should be charged for multiple Equivalent Domestic Units (EDUs). There was further discussion.

With regard to the CSA planned outages, Mr. Barbin stated a meeting would be scheduled with CSA in the near future regarding what kind of credit the GJWA would be entitled to if the Quemahoning line is shut down between August and October, the time of year when the North Fork Reservoir is at its lowest.

Mr. Barbin noted a meeting would be held with the Lorain Borough Solicitor regarding those customers billed by Lorain Borough but connected to the City's collection line. He referred members to a map of that area for further discussion. An intermunicipal agreement would be brought before Authority members for approval.

The Solicitor had discussion regarding notice provided to the Ebensburg Road sewer customers regarding the need to reroute their sewage to a new sewer main at the rear of their property. He noted four logical options for the the Board to consider including terminating water service and capping sewer lines, running a new line and connect the existing service to the new line, going ahead with the conversion resulting in sewage from the existing lines going into the storm sewer and taking the conversion out of the contract and waiting to perform the conversion after the customer complies.

**Mr. Cernic made a motion to send letters to the Ebensburg Road customers informing them they have 30 days to supply a contractor and a written contract for sewage**



**work that will be done before the end of the year or water service will be terminated. The motion was seconded by Mr. Vitovich.**

**There was further discussion.**

**The motion passed unanimously.**

**Mr. Pile made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Arnone.**

**The motion passed unanimously.**

#### **I. ACCOUNTANT'S REPORTS - James P. Deter, CPA**

Mr. Deter referred members to his May 2022 Water Report, which included attendance at the monthly meeting, a reconciliation of monthly trustee reports, a summary of Capital Expenditures, preparation of a Revenue Fund Cash Flow Analysis and Capital Improvement and Redemption Fund Cash Flow Projections, reviewed receipts, and expenditures as reported and began work on the 2021 Financial Statements.

With regard to the May 2022 Sewer Report, Mr. Deter reviewed the receipts and expenditures as reported and continued to work on the 2021 Financial Statements.

Mr. Cernic asked why the March capital surcharge was at least \$20,000 less than other months. Mr. Kerr explained that out of each three-month period there is one week out of the three months that a round of bills are not sent, and this would be one of those months that has that week that was not included.

**Mr. Arnone made a motion to approve the Accountant's Report. The motion was seconded by Mr. Rambish.**

**The motion passed unanimously.**

#### **J. ENGINEERS' REPORTS– Gibson-Thomas Engineers**

Ed Schmitt referred Authority members to his report for further discussion.

Mr. Schmitt reported that proposals would be received for the North Fork draw-down test required by the PA DEP and brought back to the Board for review and approval. He discussed other DEP requests with regard to the North Fork Dam. Mr. Schmitt There was further discussion regarding this matter and other issues concerning the North Fork Dam project.

Mr. Schmitt reported that valve repairs at the North Fork Dam are moving forward. He indicated the divers would be on the scene another three to four weeks.

With regard to the Westmont Tank Project, James Excavating was the low bidder for the waterline replacement in the amount of \$261,600; Charles G, Merlo was the low bidder for tank demolition and site grading in the amount of \$79,250; and Mid Atlantic Storage Systems was the lower bidder of the tank erection in the amount of \$725,570.

He indicated that PennDOT has given authorization for 75 percent reimbursement for the PennDOT relocation on Franklin Street, and the project was awarded to Jet Jack in the amount of \$739,100.

Mr. Barbin noted PA DEP has not yet responded to the July 19, 2021 correspondence regarding the Dalton Run Dam spillway schedule.

### **EADS Group**

Brandon Palmer, EADS Group, reported the NPDES permit would be renewed by July 2022 for the Kernville Project.

Mr. Palmer indicated there are several issues that need to be addressed by Liberoni.

Church Street and Ridge Avenues were resurfaced and paving in Hornerstown was near completion.

The final overlay was completed on Fairfield Avenue from Strayer Street to Marbury Avenue by Terra Works.

Mr. Palmer stated Snyder was working on viewport installation in the Central Business District. There was discussion regarding water leaks at the Senior Activities Center on Main Street.

Miscellaneous sewer projects included pre-CCTV work, open cut laterals in the Roxbury neighborhood and mainline rehab in the Belmont Homes area. Manhole frames and covers are still 15 weeks out for the Cooper Avenue project.

Mr. Kerr commented that approximately 50 homes per month are being pressure checked bringing the total to nearly 58 percent compliant. He noted the deadline for the consent order is now November of 2023. Surcharges would increase in January. There was further discussion.

Mr. Palmer referred members to some maps for further discussion of options with regard to a lateral at 115 R Barnhart Street. Those included installation of a new viewport on Barnhart Street, which would leave the homeowner with addressing the piping through a neighbor's yard. A second option would require easements from neighbors at 113 and 155 Barnhart. A third option would abandon the old lateral that leads to Barnhart Street. Mr. Barbin suggesting connecting to the existing new line in the

right of way and the old line would become the storm sewer. There was further discussion.

Mr. Cernic suggested approaching the homeowner with the three options and having them decide. Mr. Barbin suggested option one.

**Mr. Arnone made a motion to approve the Engineers' Reports. The motion was seconded by Mr. Vitovich.**

**The motion passed unanimously.**

#### **K. MANAGER'S REPORT – Resource Development & Management, LLC**

Michael Kerr referred Authority members to the monthly Manager's Report for June of 2022 for discussion.

He reported that as of May 31, 2022, \$130,401.67 has been received assisting a total of 403 customers through the LIHWAP program, 13 customers had water service terminated for nonpayment after their LIHWAP extension period. He reported that another \$6,622 has been received from ERAP assisting 28 customers.

Mr. Kerr reported that 724 sewer contracts were received for May, 110 of which were pressure testing, and 614 contracts were not completed that will need to be completed before the end of the year. He noted 5,143 structures still need to be pressure tested.

One SSO for the month of May was activated in the West End.

He noted that mud and silt is being removed from the lagoons at Riverside. He had further discussion about a geobag that was put in place to move the process along.

Mr. Kerr reported that over 100 lead services had been replaced thus far this year, the majority being done in coordination with the sewer project and a few large PennDOT projects, including Hershberger Road. He noted a change is forthcoming in 2024 regarding lead and copper rules, at which time the GJWA will be responsible to change service all the way into the house to the meter. He noted that thousands had already been replaced with approximately 2,000 to 3,000 left to be completed. There was further discussion.

There was discussion regarding an invoice in the amount of \$17,000 from Snyder regarding the lateral for Murphy's, which will be on the next agenda for approval

**Mr. Arnone made a motion to approve the Manager's Report. The motion was seconded by Mr. Vitovich.**

**The motion passed unanimously.**

**L. ITEMS FOR DISCUSSION**

None.

**M. NEW BUSINESS**

None.

**N. COMMENTS**

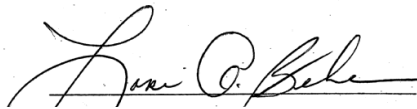
There was discussion regarding the establishment of a policy and procedure to cancel a meeting.

**O. NEXT MEETING DATE: JULY 14, 2022 at 3:00 p.m.**

**P. ADJOURNMENT**

**Mr. Vitovich made a motion to adjourn. The motion was seconded by Mr. Arnone.**

The meeting adjourned at 4:32 p.m.



Respectfully submitted,

Lori A. Behe  
Sargent's Court Reporting Service, Inc.