

GREATER JOHNSTOWN WATER AUTHORITY
Thursday, May 26, 2022
COMMITTEE OF THE WHOLE MEETING MINUTES

AUTHORITY MEMBERS:

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Mr. Marc McCall; Mr. James McDonnell; Mr. William Trevorrow; Mr. David Vitovich

A. Don C. Hall, II, Chairman, called the Committee of the Whole Meeting of May 26, 2022 to order at 3:00 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL OF MEMBERS

All members were present.

OTHER REPRESENTATIVES:

RDM – Johnstown, LLC

Michael Kerr, Melissa Radovanic. Nancy Miller
Sue Konvolinka, Denny Shadron, Victoria Kniss and James Kukura were also in attendance via video

Greater Johnstown Water Authority

William Barbin, Esquire, Solicitor

Gibson Thomas

Chris Wharton

EADS Group

Brandon Palmer

Recording Secretary

Lori A. Behe

D. PUBLIC COMMENT ON AGENDA ITEMS

None.

E. NOTIFICATION OF CORRESPONDENCE

None.

F. MINUTES OF MEETING

Mr. Pile made a motion to approve the May 12, 2022 regular meeting minutes. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

G. BILLS FOR THE MONTH OF MAY 2022

GJWA - PENNVEST FUNDS

THE EADS GROUP

33-22-PVSEW

Invoice #233769-PV#71435Kernville-Feb/Mar 2022 - AsBuilt/GIS work \$1,016.13

GLEASON, BARBIN AND MARKOVITZ, LLP

34-22-PVSEW

Invoice #48133 \$1,365.00

THE EADS GROUP

35-22-PVSEW

Invoice #233768-PV#71441 OCB-March 2022
Service Connection Coord. \$6,856.15

THE EADS GROUP

36-22-PVSEW

Invoice #233774-PV#71442-Fairfield Ave. -March 2022
AsBuilt/GIS work \$1,534.00

CITY OF JOHNSTOWN

37-22 PVSEW

Street Opening Permit for PV#75374 Central Business District \$4,498.56

THE EADS GROUP

38-22-PVSEW

Invoice #234018-PV#75374 CBD-Basic Serv-April 2022 \$5,529.11
Invoice #234019-PV#75374 CBD-Admin-April 2022 \$2,238.17
Invoice #234020-PV#75374 CBD-Construction Inspec-April 2022 \$36,466.15
Invoice #234021-PV#75374 CBD-Serv Connec Coord-April 2022 \$3,053.26
Invoice #233770-PV#75374 CBDBasic Serv-March 2022 \$5,595.64
Invoice#233771-PV#75374 CBD Admin-March 2022 \$2,235.92

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Invoice #233772-PV#75374 CBD-Construction Inspect-March 2022 \$40,395.02
Invoice #233773-PV#75374 CBD-Serv Connect Coord - March 2022 \$5,338.07

SNYDER ENVIRONMENTAL SERVICES

39-22-PVSEW

Payment No. 14-PV#75374 Central Business District \$431,294.28

GLEASON, BARBIN AND MARKOVITZ, LLP

40-22-PVSEW

Invoice #48133 WGB - Legal services for misc proj PV#75382 \$8,339.28

CITY OF JOHNSTOWN

41-22-PVSEW

Street opening permit for PV#75382 misc project \$7,187.00

GREATER JOHNSTOWN WATER AUTHORITY

42-22-PVSEW

Reimbursement for PV#75382 misc project HOP fee payment \$880.00

THE EADS GROUP

43-22-PVSEW

Invoice #234026-PV#75382 misc proj-basic serv-April 2022 \$10,779.30

Invoice #234027-PV#75382 misc proj-admin-April 2022 \$1,032.16

Invoice#234028-PV#75382-misc proj -construction inspect.
April 2022 \$18,022.97

Invoice #234029-P#75382-misc proj - serv connect coord
April 2022 \$2,362.50

Invoice #233777-PV#75382 misc proj-basic serv - March 2022 \$9,409.05

Invoice #233778-PV#75382 misc proj-Admin- March 2022 \$3,142.17

Invoice #233779-PV#75382 misc proj -AsBuilt cleanup - Mar 2022 \$2,733.60

Invoice #233780-PV#75382 misc proj - Right of Ways-March 2022 \$1,957.50

SNYDER ENVIRONMENTAL SERVICES

44-22-PVSEW

Payment No. 01 - PV#75382 Miscellaneous Project \$116,425.43

AMOUNT

\$729,886.42

SEWER REVENUE FUND

BALANCE AS OF MARCH 31, 2022

Checking Account - FNB \$1,502,080.41

Less: Outstanding Checks (\$282,988.30)

\$1,219,092.11 \$1,219,092.11

RECEIPTS

Sewer Service	\$561,641.86	
Pressure Testing Inspection	\$1,725.00	
Temporary Certificates for Deed Transfers	\$125.00	
Sewer Tap Fee	--	
Intermunicipal Agreement for Vac Truck	\$212.50	
Misc Income	\$4,945.11	
PennVEST disbursements to Ohio St. PV#71429	--	
PennVest disbursements to Kernville PV# 71435	\$1,619.29	
PennVest disbursements to OCB PV#71441	\$19,829.94	
PennVest disbursements to Fairfield PV#71442	\$2,819.62	
PennVest disbursements to CBD PV# 75374	\$622,543.49	
PennVest disbursements to Misc Proj PV#75382	<u>\$352,690.95</u>	<u>\$1,568,152.76</u>
		\$2,787,244.87

CHECK# DISBURSEMENTS

Direct	Principal and Interest for PennVEST loans	\$267,772.38	
Direct	Pacific Pride Fuel	\$926.49	
Direct	FNB Line of Credit - interest payment	\$51.03	
04/14/22	Check Register A	\$306,843.10	
04/15/22	Check Register B	\$328,687.54	
04/21/22	Check Register C	\$114,094.77	
04/26/22	Check Register D	\$4,225.04	
04/05/22	Check Register E	\$19,829.94	
04/27/22	Check Register F	\$1,619.29	
04/05/22	Check Register G	\$2,819.62	
04/05/22	Check Register H	\$219,366.95	
04/15/22	Check Register I	\$402,157.31	
04/26/22	Check Register J	\$24,003.41	<u>\$1,692,396.87</u>

BALANCE AS OF APRIL 30, 2022

Checking Account - FNB	\$1,209,359.16	
Less: Outstanding checks	<u>(\$114,511.16)</u>	
	\$1,094,848.00	\$1,094,848.00

SEWER CAPITAL FUND - MAY 2022

SEWER ACCOUNT - CAPITAL FUND

First National Bank CD	08/11/2022	.32%	<u>\$500,000.00</u>
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TOTAL \$500,000.00

BALANCE AS OF April 30, 2022

Checking-First National Bank - Sewer Revenue	\$986,607.15
MM-First National Bank - GJWA Sewer Capital Fund	<u>\$108,240.85</u>
TOTAL	\$1,094,848.00

BILLS TO BE PAID

SEWER REVENUE FUND BILLS

Paid after April 2022 meeting - Sewer	\$3,990,941.67
To be paid at May 26, 2022 meeting - Sewer	<u>\$104,435.18</u>
TOTAL	\$4,095,376.85

GJWA - PENNVEST FUNDS \$729,866.42

Mr. Arnone made a motion to approve the Treasurer's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

H. SOLICITOR'S REPORT

William Barbin, Esquire, Solicitor, reported no items for action but that he did receive communication back from Southmont's Counsel Attorney Carbonara regarding revised agreement language. Mr. Barbin indicated that Attorney Carbonara had sent him a copy of a certificate to comply. The Solicitor explained that the Board could approve the agreement now or at the next meeting.

Mr. Vitovich made a motion to amend the order of the agenda. The motion was seconded by Mr. Arnone.

The motion passed unanimously.

Mr. Trevorrow made a motion to approve the amended agreement with Southmont Borough. The motion was seconded by Mr. Arnone.

The motion passed unanimously.

Mr. Barbin noted that A. Liberoni commenced work on the remainder of the paving under their contract.

Mr. Vitovich made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

I. ACCOUNTANT'S REPORT

William Deter reported he had reviewed receipts and expenditures as reported and began work on the 2021 Financial Statements.

Mr. Arnone made a motion to approve the Accountant's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

J. ENGINEERS' REPORTS

EADS Group

Brandon Palmer, EADs, reported that A. Liberoni repaved portions of Church Avenue and Ridge Avenue and was working in Hornerstown on base repair paving and punch list items.

He reported, with regard to the Fairfield Avenue Project, Terra Works completed the main line pipe installation and lateral installation. Final mill and paving above Strayer Street is scheduled to commence in June.

The Central Business District, Snyder is approximately 78 percent complete with the main line rehab and a couple more CUES locks have been installed on the 15-inch on Main Street near the Senior Center. Video of a water leak repair was made and Mr. Palmer will provide that video as soon as possible.

Mr. Palmer reported that Snyder has been making videos of lateral locations throughout the City. He noted that the lining at the Luxor Gardens was started.

He indicated that Snyder awaited delivery of manhole frames and covers, which were ordered in late February. There was discussion regarding the new piece of equipment for installing manhole covers. Mr. Vitovich requested to view the machine in action.

Gibson Thomas Engineering

Chris Wharton, Gibson-Thomas, referred to information distributed to all members for further discussion of North Fork DEP original comments received, responses, April DEP comments, and May responses. He noted that DEP requested a specific dewatering plan, which Gibson Thomas was in the process of scheduling, a new design parameter with a bigger factor of safety, a new stability analysis, and minor changes in specs with regard to sand and stone. Mr. Wharton noted, as soon as all information was received by Doug Taylor at DEP, work can commence.

Mr. McDonnell made a motion to approve the Engineers' Reports. The motion was seconded by Mr. Arnone.

The motion passed unanimously.

K. MANAGER'S REPORT

Michael Kerr reported that GJWA was in operation of the Westmont sewer system with no problems thus far. A billing for March, April and May will go out in early June and then monthly billing starting in July. Money from the line of credit was transferred into the revenue fund, and the checks cleared. There would be continued discussion regarding the financing of that money during the meeting.

Mr. Cernic commented that he has not changed his mind about how to fund that money.

Mr. Kerr further reported that the ownership of the Westmont sewer system cannot be taken until the 537 study is completed, and the June 1 payment in the amount of \$172,492 would need approved.

Mr. Arnone made a motion to approve the June 1, 2022 payment in the amount of \$172,492. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

Mr. McDonnell made a motion to approve the Manager's Report. The motion was seconded by Mr. McCall.

The motion passed unanimously.

L. NEW BUSINESS

None.

M. COMMENTS

Chairman Hall requested an Executive Session following the conclusion of this meeting.

N. NEXT MEETING DATE

June 16, 2022, 3:00 p.m. Chairman Hall noted the meeting would be held at the North Fork Dam.

O. ITEMS FOR DISCUSSION

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There was further discussion regarding how the Board should consider approval of invoices and conversation regarding the option to purchase the sewer building as noted in the Solicitor's Report.

Mr. Kerr clarified that any time a purchase is made, a purchase order is generated and signed by RDM and a Board member, after which a check is written and signed by two Board members for that purchase. He noted that is then placed on a check registry with check registry balances placed on a bills to be paid list, which is included in the Treasurer's Report. There was further discussion.

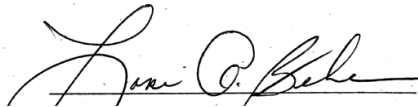
P. ADJOURNMENT

Mr. Arnone made a motion to adjourn. The motion was seconded by Mr. McCall.

The motion passed unanimously.

The meeting adjourned at 3:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori A. Behe", written over a horizontal line.

Lori A. Behe
Sargent's Court Reporting Service, Inc.