

GREATER JOHNSTOWN WATER AUTHORITY
Thursday, March 10, 2022
REGULAR MEETING MINUTES

AUTHORITY MEMBERS:

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Marc McCall; James McDonnell; William Trevorrow; David Vitovich

A. Don C. Hall, II, Chairman, called the Greater Johnstown Water Authority Meeting of March 10, 2022 to order at 3:00 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL OF MEMBERS

William Trevorrow was not present at the commencement of the meeting.

OTHER REPRESENTATIVES:

RDM – Johnstown, LLC

Michael Kerr, Melissa Radovanic, Brian Hohman, Nancy Miller

Greater Johnstown Water Authority
William Barbin, Esquire, Solicitor

Accountant
James P. Deter, CPA

Gibson Thomas
Ed Schmitt

EADS Group
Brandon Palmer

Recording Secretary
Lori A. Behe

D. PUBLIC COMMENT ON AGENDA ITEMS

None

E. NOTIFICATION OF CORRESPONDENCE

Mr. Caputo referred Authority members to correspondence from Altany, Loynd and Lindquist, LLC (AWL&L) Insurance regarding a proposal for the package policy for the GJWA and Inland Marine policy for the GJSA. Dave Gusmar, President of the firm, was present to review and discuss option policies. A decision would be made at the Authority's next meeting.

F. MINUTES OF MEETING

Mr. Pile made a motion to approve the Regular Meeting Minutes of February 10, 2022. The motion was seconded by Mr. Caputo.

The motion passed unanimously.

G. TREASURER'S REPORT - BILLS FOR THE MONTH OF MARCH 2022

WATER REVENUE FUND

The following financial information was presented:

BALANCE AS OF JANUARY 31, 2022

Checking Account - FNB	\$1,442,613.16	
Checking Account - FNB Sweep Account	--	
Less Outstanding Checks	(\$485,067.25)	
	\$957,545.91	\$957,545.91

RECEIPTS:

Water Service	\$1,005,912.78
Account Confirmation	\$2,125.00
FNB - Interest on Sweep Account	--
FNB - Interest on MM Account	\$16.56
VOID Check #23595-Sheetz	\$6,749.01
Wells Fargo - Distribution of Income	\$2,718.29
RDM-Caretaker Rent - February 2022	\$300.00
Borough of Westmont - Meter Reads	\$554.75
RDM-2021 Share of Lab Profits	\$10,760.42
GJWA-Sewer - Interest on Mac Truck	\$1,163.45
Shannon Construction-New Service & First Service -	\$6,480.00

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647 Main Street		
RDM Sheetz - February 2022	\$9,649.77	
RDM March 2022 Rent & Jan/Feb increases	\$6,578.94	
EneIX-Energy Rebate	\$2,885.36	
Danchanko - New 1" service	\$3,835.00	
Upper Yoder Twp. Meter Readings	<u>\$501.75</u>	<u>\$1,060,231.08</u>
		\$2,017,776.99

DISBURSEMENTS

DIRECT PennVEST Loan #12597	\$34,082.17	
DIRECT PennVEST Loan #12719	\$28,022.97	
DIRECT Sheetz-Wex Inc. Fleet	\$6,749.01	
02/04/22/22 Check Register - A	\$4,668.05	
02/10/22 Check Register - B	\$256,677.29	
02/11/22 Check Register -C	\$95,595.80	
02/17/11 Check Register D	\$565,914.77	
		\$991,710.06

BALANCE AS OF FEBRUARY 28, 2022

Checking Account - FNB	\$1,505,854.70	
Checking Account - FNB Sweep Account	--	
Less: Outstanding checks	<u>(\$479,787.77)</u>	
	\$1,026,066.93	<u>\$1,026,066.93</u>

SEWER REVENUE FUND

BALANCE AS OF JANUARY 31, 2022

Checking Account - FNB	\$2,079,516.11	
Less: Outstanding Checks	<u>(\$474,712.38)</u>	
	\$1,604,803.73	\$1,604,803.73

RECEIPTS

Sewer Service	\$571,594.25	
Pressure Testing Inspection	\$1,800.00	
Temporary Certificates for Deed Transfers	\$200.00	
Sewer Tap Fee	--	
Intermunicipal Agreement for Vac Truck	--	
Misc Income	--	
Void Check#1271-US Bank-check was lost in mail	\$120,550.00	
FNB-Interest on MM - Capital Fund Acct	\$28.58	
PennVEST disbursements to Ohio St. PV#71429	--	

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PennVest disbursements to Kernville PV# 71435	\$3,765.60	
PennVest disbursements to OCB PV#71441	\$25,955.15	
PennVest disbursements to Fairfield PV#71442	--	
PennVest disbursements to CBD PV# 75374	<u>\$237,981.88</u>	<u>\$961,875.46</u>
		\$2,566,679.19

CHECK# DISBURSEMENTS

Direct	Principal and Interest for PennVEST loans	\$273,328.30	
Direct	Pacific Pride Fuel		
	Money transfer to GJWA Sewer CD at FNB	\$500,000.00	
02/04/22	Check Register A	\$120,550.00	
02/10/22	Check Register B	\$136,898.32	
02/17/22	Check Register C	\$81,651.08	
02/22/22	Check Register D	\$442.00	
02/04/22	Check Register E	\$25,955.15	
02/23/22	Check Register F	\$3,765.60	
02/09/22	Check Register G	\$237,548.65	<u>\$1,380,139.10</u>

BALANCE AS OF FEBRUARY 28, 2022

Checking Account - FNB	\$1,268,393.13	
Less: Outstanding checks	<u>(\$81,853.04)</u>	
	\$1,186,540.09	\$1,816,540.09

CAPITAL IMPROVEMENT AND REDEMPTION FUND- MARCH 2022

GR JOHNSTOWN WATER SER 08 CAP & RED #3976

Ameriserv Financial CD	11/03/22	.30%	\$2,176,311.69
Ameriserv Financial CD	04/09/22	.30%	\$338,689.13
First National Bank	08/11/22	.32%	\$800,000.00
First National Bank	11/17/23	.40%	\$250,000.00
First National Bank	03/01/23	1.05%	\$240,000.00
Ameriserv Financial CD	11/10/22	.30%	\$250,000.00
PLGIT		.04%	\$240,007.36
Blackrock FDS Treas TR#62		.01%	<u>\$595,429.27</u>
			\$4,890,437.45

GR JOHNSTOWN WATER 2015 NORTH FORK RESERVOIR FUND

First National Bank	03/01/23	1.05%	\$348,475.50
First National Bank	04/05/22	.22%	\$250,000.00

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Ameriserv Bank CD	04/09/22	.30%	\$463,738.50
Slovenian Savings	04/16//22	.375%	\$250,000.00
First National Bank	08/11/22	.320%	\$1,300,000.00
First National Bank	11/05/22	.30%	\$500,000.00
Ameriserv Bank CD	11/18/22	.35%	\$450,000.00
First National Bank	11/17/23	.40%	\$500,000.00
PLGIT		.04%	\$323,464.78
Blackrock FDS Treas TR#62		.01%	<u>\$288,648.27</u>
			\$4,674,327.05

GR JTWN WATER PURCHASE ACT #1915

First Nat'l Bank	11/17/23	.40%	\$1,005,943.62
1st Summit Bank CD	05/21/22	.31%	\$438,178.33
1st Summit Bank CD	10/19/22	.40%	\$250,000.00
BlackrockFDS Treas TR#62		.01%	<u>\$39,424.58</u>
			\$1,733,546.53

ACCOUNT SUMMARY:

Cap Imp & Red Acct #3976		\$4,890,437.45
2015 North Fork Reservoir Fund		\$4,674,327.05
Water Purchase Account		<u>\$1,733,546.53</u>
TOTAL		\$11,298,311.03

BALANCE AS OF FEBRUARY 28, 2022

Checking -First National Bank-Water Revenue	\$1,026,066.93
Checking - First National Bank-Sewer Revenue	<u>\$1,186,540.09</u>
Total	\$2,212,607.02

BILLS TO BE PAID

REVENUE FUND BILLS

Paid after February 2022 meeting - Sewer	\$86,713.88
Paid after February 2022 meeting - Water	\$666,439.97
To be paid at March 10, 2022 meeting-Sewer	\$134,716.90
To be paid at March 10, 2022 meeting-Water	<u>\$186,525.94</u>
TOTAL	\$1,074,396.49

GJWA 08 CAPITAL IMPROVEMENT FUND BILLS

GJWA -PENNVEST FUNDS

\$58,291.03
<u>\$398,552.91</u>

GJWA 2008 CAP IMPROVEMENT FUND

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GIBSON THOMAS ENGINEERING CO. INC.

16-22-08CAP

Invoice#76888-Job #2021-01- Westmont Waterline Upgrades -
Eng Service \$7,500.00

DRV INC

17-22-08CAP

Invoice #264117 - NEMA 1 Enclosure for Dale PS-Job#2022-02 \$427.76

GREATER JOHNSTOWN WATER AUTHORITY

18-22-08CAP

1st Material Transfer for 2022 \$48,782.55

GRAINGER

19-22-08CAP

Pressure gauge - 15/+300 PSIG and parts for Saltlick #2022-03 \$1,580.72

AMOUNT

\$58,291.03

GJWA - PENNVEST FUNDS

THE EADS GROUP

14-22-PVSEW

Invoice #233333-PV#71435Kernville-Jan 2022 - AsBuilt/GIS work \$2,873.82

THE EADS GROUP

15-22-PVSEW

Invoice #233331-PV#71441 OCB-Jan 2022 -Admin \$841.21

Invoice #233332-PV#71441 OCB-Jan 2022 Serv Connection Coord. \$3,172.06

A. LIBERONI, INC.

16-22-PVSEW

Payment No. 23 - PV#71441 Old Conemaugh Borough \$15,816.67

THE EADS GROUP

17-22-PVSEW

Invoice #233338-P#71442-Fairfield Ave. -Jan 2022 AsBuilt/GIS work \$2,819.62

THE EADS GROUP

18-22 PVSEW

Invoice #233334-PV#75374 CBD-Jan 2022-Basic Design Service \$5,679.02

Invoice #233335-PV#75374 CBD-Jan 2022 Admin \$1,753.13

Invoice #233336-PV#75374 CBD-Jan 2022- Constructn Inspection \$29,892.48

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Invoice #233337-PV#75374 CBD - Jan 2022 - Serv Connection Coord \$7,017.36

GLEASON, BARBIN AND MARKOVITZ, LLP

19-22-PVSEW

Invoice #48034 WGB- Legal Services for Misc project PV#75382 \$25.00

Invoice #47996 WGB-Legal Services for Misc project PV#75382 \$487.50

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20-22-PVSEW

Reimbursement for payments made for Misc project PV#75382 \$4,945.11

THE EADS GROUP

21-22-PVSEW

2021 Engineering Invoices for Misc. project PV#75382 \$303,094.48

THE EADS GROUP

22-22-PVSEW

Invoice #233342-PV#75382 Miscellaneous-Jan 2022-Basic Serv Design \$12,858.65

Invoice #233343-PV#75382 Miscellaneous-Jan 2022 Admin \$2,075.55

Invoice #233344-PV#75382 Miscellaneous-Jan 2022 AsBuilts \$5,201.25

AMOUNT

\$398,552.91

CONSOLIDATED BALANCE AS OF JANUARY 31, 2022

Checking Account - FNB \$3,522,129.27

Less: Outstanding checks (959,779.63)

\$2,562,349.64 \$2,562,349.64

RECEIPT:

Water Service \$1,060,231.08

Sewer Service \$961,875.46 \$2,022,106.54

\$4,584,456.18

CHECK # DISBURSEMENTS

DIRECT Water-PennVEST Loans \$62,105.14

DIRECT Sewer-PennVEST Loans \$273,328.30

Water - AP Disbursements \$929,604.92

Sewer - AP Disbursements \$1,106,810.80 \$2,371,849.16

CONSOLIDATED BALANCE AS OF FEBRUARY 28, 2022

Checking Accounts - FNB \$2,774,247.83

Less: Outstanding Checks (561,640.81)

\$2,212,607.02 \$2,212,607.02

Mr. Arnone made a motion to approve the Treasurer's Report and Payment of Bills. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

H. SOLICITOR'S REPORT

William Gleason Barbin, Esquire, Solicitor, reported that the Miscellaneous Project closing occurred today at 2:00 p.m.

Mr. Barbin noted he had prepared an amendment to the RDM contract to operate the Clean Fill Site at a cost of \$5,000 monthly

Mr. Arnone made a motion to approve the amendment to the RDM contract to operate the Clean Fill site in the amount of \$5,000. The motion failed for lack of a second.

Mr. Cernic suggested further discussion with regard to what the \$5,000 covers. Mr. Kerr offered further explanation.

Mr. Pile made a motion to approve the \$5,000 per month to RDM to operate the Clean Fill Site. The motion was seconded by Mr. Follansbee.

The motion passed unanimously.

Mr. Barbin explained that now that the GJWA owns the Clean Fill Site there is a requirement to file an Instrument for the Declaration of Restrictions and Covenants related to the site. Mr. Schmitt explained the document is a "DCNR cover your tail document", that DCNR have somebody who is capable of operating and maintaining the dump site in a way that they want it. Mr. Kerr commented that the site is well it and would be locked at night and suggested the installation of security cameras. Other suggestions were offered.

Mr. Trevorrow entered the meeting at 3:42 p.m.

Mr. Pile made a motion to approve the filing of the Instrument for the Declaration of Restriction and Covenants. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

Mr. Barbin noted that he would have the Option to Purchase the sewer building available for review at the next meeting.

Mr. McConnell made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

I. ACCOUNTANTS' REPORTS - James P. Deter, CPA

Mr. Deter referred members to his February 2022 report, which included attendance at the monthly meeting, a reconciliation of monthly trustee reports, a summary of Capital Expenditures, preparation of a Revenue Fund Cash Flow Analysis and Capital Improvement and Redemption Fund Cash Flow Projections, and a review of the receipts and expenditures for both sewer and water as noted in the Treasurer's Report.

Mr. Arnone made a motion to approve the Accountant's Report. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

J. ENGINEERS' REPORTS – Gibson-Thomas Engineers

Ed Schmitt referred Authority members to his report for further discussion.

Mr. Schmitt reported that bids were opened for the Westmont Tank and water line replacement project. He referred to the Bid Tabulation information for further discussion of the single tank bid received in the amount of \$1,233,125 from Mid-Atlantic Storage Systems. Mr. Schmitt suggested rebidding the tank project. He had further discussion regarding the water line bids and referred to the comparison chart of the different prices. Mr. Schmitt suggested that the GJWA supply the materials and it be rebid just for installation of the materials.

Mr. Schmitt suggested that the Board reject all bids and authorize him to rebid the project.

Mr. Pile made a motion authorizing Mr. Schmitt to reject all bids and rebid the Westmont Tank Project. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

Mr. Rambish made a motion authorizing RDM to purchase materials under its COSTARS Purchasing Permit. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

Mr. Vitovich made a motion to approve the Gibson-Thomas Engineering Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

EADS Group Report

Brandon Palmer, EADS Group, referred to his report for discussion of the Old Conemaugh, Fairfield Avenue, Central Business and Miscellaneous projects.

Mr. Palmer reported that Liberoni will be back in town next week working on punch list items related to the Old Conemaugh Borough project and final paving in the Hornerstown area.

He reported the Fairfield Avenue Project would commence on March 21. Terra Works would utilize the new Clean Fill Dump Site.

Snyder is approximately 60 percent complete with the main line and pipe rehab in the Central Business District. Camera work will begin within the next few weeks on the 18' on Main Street.

PennVEST settlement is scheduled for today with regard to the Miscellaneous Projects. All permits were approved. A preconstruction meeting was held that morning and Snyder tentatively plans to begin work in April. There was further discussion.

Mr. Palmer noted the Chapter 94 Report has been completed.

Mr. Caputo made a motion to approve the EADS Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

K. MANAGER'S REPORT – Resource Development & Management, LLC

Michael Kerr referred Authority members to the monthly Manager's Report for March of 2022 for discussion.

Mr. Kerr reported that 100 pressure tests were completed year to date and the system is over 55 percent compliant. He noted that over 50 lead services have been replaced year to date.

Notification was received from CSA that they were confident to receive grant funding to slip line approximately 2,300 feet of pipeline through the Foustwell Tunnel and anticipates beginning the project in August. There would be no availability of Quemahoning Water from August to November. Mr. Kerr reminded members that CSA is paid approximately \$175,000 a year for use of the Que water and suggested a

billing adjustment or forgiveness for that time the water is not being used. There was further discussion.

Mr. Cernic made a motion that the Solicitor contact CSA to request a reduction in billing during the August to November timeframe due to the slip lining project. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

Mr. Kerr discussed the oil leak entering the Quemahoning Dam through one of the tributaries. He noted no notification from the CSA and stated he was frustrated to read about it in the newspaper. He notified CSA that in the future the GJWA be notified of any emergency.

Mr. Kerr stated notices were sent to all customers of the Eugene Street system to have end points installed on their water meters so that appropriately sized pumps could be installed to feed their system.

He noted that RDM would be conducting a multivariable evaluation of coagulation potential at the Saltlick Treatment Plan to reduce the organics in the raw water.

There was discussion regarding the West Taylor sewer acquisitions.

Mr. Vitovich made a motion to approve the Manager's Report. The motion was seconded by Mr. Caputo.

The motion passed unanimously.

L. ITEMS FOR DISCUSSION

None.

M. NEW BUSINESS

Chairman Hall requested review of the current directory of phone numbers and email addresses. Mr. Vitovich clarified that his address is 277 Strayer Street, telephone number 814-410-2125. He has no email address. Another clarified his address as 224 Luzerne Street, home number is 814-341-6083. Mr. Schmitt noted his email address is now ed.schmitt.

N. COMMENTS

None.

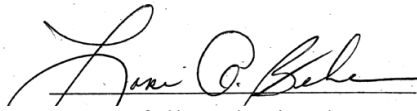
O. NEXT MEETING DATE: MARCH 24, 2022 at 3:00 p.m.

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P. ADJOURNMENT

Mr. Rambish made a motion to adjourn. The motion was seconded by Mr. Vitovich.

The meeting adjourned at 4:17 p.m.

A handwritten signature in black ink, appearing to read "Lori A. Behe", written over a horizontal line.

Respectfully submitted,

Lori A. Behe
Sargent's Court Reporting Service, Inc.