

GREATER JOHNSTOWN WATER AUTHORITY
Thursday, January 13, 2022
REGULAR MEETING MINUTES

AUTHORITY MEMBERS:

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Marc McCall; James McDonnell; William Trevorrow; David Vitovich

A. Don C. Hall, II, Chairman, called the Greater Johnstown Water Authority Meeting of January 13, 2022 to order at 3:23 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

Done at the Reorganization meeting held prior to this meeting.

C. ROLL CALL OF MEMBERS

Done at the Reorganization meeting held prior to this meeting.

OTHER REPRESENTATIVES:

RDM – Johnstown, LLC

Michael Kerr, Melissa Radovanic, Tom Brown, Brian Hohman, Nancy Miller

Greater Johnstown Water Authority
William Barbin, Esquire, Solicitor

Accountant
James P. Deter, CPA

Gibson Thomas
Ed Schmitt

EADS Group
Brandon Palmer

Recording Secretary
Lori A. Behe

D. PUBLIC COMMENT ON AGENDA ITEMS

None

E. NOTIFICATION OF CORRESPONDENCE

Done at the Reorganization meeting held prior to this meeting.

F. MINUTES OF MEETING

Mr. Pile made a motion to approve the Marketing and Development Committee Meeting Minutes of December 2, 2021 and the Regular Meeting Minutes of December 16, 2021. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

G. TREASURER'S REPORT - BILLS FOR THE MONTH OF DECEMBER 2021

WATER REVENUE FUND

The following financial information was presented:

BALANCE AS OF NOVEMBER 30, 2021

Checking Account - FNB	\$2,850,000.00	
Checking Account - FNB Sweep Account	\$739,089.27	
Less Outstanding Checks	<u>(\$461,153.21)</u>	
	\$3,127,936.06	\$3,127,936.06

RECEIPTS:

Water Service	\$990,289.31	
Account Confirmation	\$1,875.00	
FNB - Interest on Sweep Account	\$59.00	
FNB - Interest on MM Account	\$17.10	
Ameriserv-Interest on CD	\$45.21	
Wells Fargo - Distribution of Income	\$1,428.91	
Sale of Scrap	\$1,360.00	
Johnstown Hydraulics - New Service	\$2,550.00	
RDM Caretaker Rent December 2021	\$300.00	
D Inham - New Service	\$700.00	
RDM-Sheetz- December 2021	\$7,478.95	
RDM - January 2022 Rent	\$6,035.02	
GJWA Sewer - Interest on Mack Truck	<u>\$1,190.38</u>	<u>\$1,013,328.88</u>

\$4,141,264.94

DISBURSEMENTS

DIRECT PennVEST Loan #12597	\$34,082.17	
DIRECT PennVEST Loan #12719	\$28,022.97	
12/08/21 Check Register - A	\$3,000.00	
12/09/21 Check Register - B	\$4,665.44	
12/16/21 Check Register -C	\$235,339.65	
12/24/21 Check Register D	<u>\$565,109.14</u>	\$870,219.37

BALANCE AS OF DECEMBER 31, 2021

Checking Account - FNB	\$2,850,000.00	
Checking Account - FNB Sweep Account	\$927,505.08	
Less: Outstanding checks	<u>(\$506,459.51)</u>	
	\$3,271,045.57	<u>\$3,271,045.57</u>

SEWER REVENUE FUND

BALANCE AS OF NOVEMBER 30, 2021

Checking Account - FNB	\$1,693,151.97	
Less: Outstanding Checks	<u>(\$70,849.38)</u>	
	\$1,622,302.59	\$1,622,302.59

RECEIPTS

Sewer Service	\$534,958.41	
Pressure Testing Inspection	\$3,150.00	
Temporary Certificates for Deed Transfers	\$100.00	
Sewer Tap Fee	\$1,250.00	
Intermunicipal Agreement for Vac Truck	---	
FNB-Interest on MM - Capital Fund Acct	\$7.00	
PennVEST disbursements to Ohio St. PV#71429	---	
PennVest disbursements to Kernville PV# 71435	\$3,351.31	
PennVest disbursements to OCB PV#71441	\$302,051.73	
PennVest disbursements to Fairfield PV#71442	\$79,979.11	
PennVest disbursements to CBD PV# 75374	<u>\$290,416.73</u>	<u>\$1,215,264.29</u>
		\$2,837,566.88

CHECK# DISBURSEMENTS

Direct	Principal and Interest for PennVEST loans	\$273,259.01
Direct	Pacific Pride Fuel	\$791.14

GJWA Board Meeting
 Thursday, January 13, 2022

12/07/21	Check Register A	\$1,228.30	
12/16/21	Check Register B	\$143,501.85	
12/22/21	Check Register C	\$204,302.11	
12/09/21	Check Register D	\$3,351.31	
12/09/21	Check Register E	\$302,051.73	
12/09/21	Check Register F	\$79,979.11	
12/17/21	Check Register G	\$290,038.74	<u>\$1,298,503.30</u>

BALANCE AS OF DECEMBER 31, 2021

Checking Account - FNB		\$1,730,148.55	
Less: Outstanding checks		<u>(\$191,084.97)</u>	
		\$1,539,063.58	\$1,539,063.58

CAPITAL IMPROVEMENT AND REDEMPTION FUND- JANUARY 2022

GREATER JOHNSTOWN WATER SER 08 CAP AND RED#3976

Ameriserv Financial CD	11/03/22	.30%	\$2,176,311.59
Ameriserv Financial CD	4/9/22	.30%	\$338,689.13
First National Bank	11/17/23	.40%	\$250,000.00
Ameriserv Financial CD	03/01/22	.30%	\$240,000.00
Ameriserv Financial CD	10/10/22	.30%	\$250,000.00
PLGIT		.04%	\$240,008.20
Blackrock FDS Treas TR#62		.01%	<u>\$296,904.25</u>
			\$3,791,913.27

GR JTWN 2015 NORTH FORK RESERVOIR FUND

Ameriserv Financial CD	03/01/22	1.80%	\$348,475.50
First Nat'l Bank	04/05/22	.22%	\$250,000.00
Ameriserv Financial CD	04/09/22	.30%	\$463,738.50
Slovenian Savings	04/16/22	.375%	\$250,000.00
First Nat'l Bank	11/05/22	.30%	\$500,000.00
Ameriserv Financial CD	11/18/22	.35%	\$450,000.00
First Nat'l Bank	11/17/23	.40%	\$500,000.00
PLGIT		.04%	\$323,465.92
Blackrock FDS Treas TR#62		.01%	<u>\$279,865.47</u>
			\$3,365,545.39

GR JTWN WATER PURCHASE ACT #1915

First Nat'l Bank	11/17/23	.40%	\$1,005,943.62
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GJWA Board Meeting
 Thursday, January 13, 2022

1st Summit Bank CD	05/21/22	.31%	\$438,178.33
1st Summit Bank CD	10/19/22	.40%	\$250,000.00
BlackrockFDS Treas TR#62		.01%	<u>\$39,389.32</u>
			\$1,733,511.27

ACCOUNT SUMMARY:

Cap Imp & Red Acct #3976	\$3,791,913.27
2015 North Fork Reservoir Fund	\$3,365,545.39
Water Purchase Account	<u>\$1,733,511.27</u>
TOTAL	\$8,890,969.93

BALANCE AS OF DECEMBER 31, 2021

Checking -First National Bank-Water Revenue	\$3,271,045.57
Checking - First National Bank-Sewer Revenue	<u>\$1,539,063.58</u>
Total	\$4,810,109.15

BILLS TO BE PAID

REVENUE FUND BILLS

Paid after December 2021 meeting - Sewer	\$494,340.85
Paid after December 2021 meeting - Water	\$569,994.43
To be paid at January 13, 2022 meeting-Sewer	\$131,513.15
To be paid at January 13, 2022 meeting-Water	<u>\$344,118.40</u>
TOTAL	\$1,539,966.83

GJWA 08 CAPITAL IMPROVEMENT FUND BILLS

\$134,818.14

GJWA-PENNVEST FUNDS

\$265,986.67

GJWA 2008 CAP IMPROVEMENT FUND

GREATER JOHNSTOWN WATER AUTHORITY

01-22-08CAP

Invoice#1821-Reimbursement for material used on Job #2021-09-WFF	\$26,916.79
Reimbursement for purchase of meters - meter upgrades#2021-02	\$3,862.22
5th material transfer for 2021	\$59,255.38

RDM JOHNSTOWN, LLC

02-22-08CAP

Inv. #7697-Labor and Equipment used on Westmont Football Field Waterline Replacement Project 2021-09	\$10,491.03
Inv#7700 - Labor and Equip used for 14' of 6" for Esty St.	\$1,424.73
Inv#7701- Labor and Equip for 27 renewals	\$32,867.99

AMOUNT

\$134,818.14

GJWA PENNVEST FUNDS

THE EADS GROUP, INC.

01-22-PVSEW

Invoice #232908-PV#71441-OCB-Administration for November 2021	\$832.43
Invoice #232909-PV#71441-OCB-Construction Inspection for November 2021	\$6,880.18
Invoice#232910-P#71441- OCB -Serv. Connection Coord. for November 2021	\$16,355.57
Inoice#232911-P#71441 OCB - Asbuilt Survey/GIS for November 2021	\$1,886.97

THE EADS GROUP

02-22-PVSEW

Invoice #232912-PV#71435 Kernille - Asbuilt Survey/GIS for November 2021	\$2,482.87
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THE EADS GROUP

03-22 PVSEW

Invoice #232913-PV#75374 CBD-Nov 2021 Basic Design Serve.	\$3,760.44
Invoice #232914-PV#75374 CBD-Nov. 2021 Admin.	\$1,304.12
Invoice #232915-PV#75374 CBD-Nov 2021 Construction Insp.	\$19,543.18
Invoice #232916-PV#75374 CBD-Nov 2021 Serv Connect. Coord.	\$3,196.35

SNYDER ENVIRONMENTAL

04-22-PVSEW

Payment No. 10 - PV# 75374 Central Business District	\$209,744.56
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AMOUNT

\$265,986.67

CONSOLIDATED BALANCE AS OF NOVEMBER 30, 2021

Checking Account - FNB	\$5,282,241.24	
Less: Outstanding checks	<u>(532,002.59)</u>	
	\$4,750,238.65	\$4,750,238.65

RECEIPT:

Water Service	\$1,013,328.88	
Sewer Service	<u>\$1,215,264.29</u>	<u>\$2,228,593.17</u>
		\$6,978,831.83

CHECK # DISBURSEMENTS

DIRECT	Water-PennVEST Loans	\$62,105.14
DIRECT	Sewer-PennVEST Loans	\$273,259.01

GJWA Board Meeting
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Water - AP Disbursements	\$808,114.23	
Sewer - AP Disbursements	<u>\$1,025,244.29</u>	<u>\$2,168,722.67</u>

CONSOLIDATED BALANCE AS OF DECEMBER 31, 2021

Checking Accounts - FNB	\$5,507,653.63	
Less: Outstanding Checks	<u>(697,544.48)</u>	
	\$4,810,109.15	\$4,810,109.15

**Mr. Arnone made a motion to approve the Treasurer's Report and Payment of Bills.
The motion was seconded by Mr. Pile.**

The motion passed unanimously.

1. GJWA 2021 Year End Transfer

Mr. Pile made a motion to approve the 2021 Year-End Transfer into the Capital Improvement Fund and the North Fork Reservoir Fund. The motion was seconded by Mr. Arnone.

There was further discussion regarding the transfers.

The motion passed unanimously.

2. Capital Work Orders for 2022

Mr. Arnone made a motion to approve the Capital Work Orders for 2022. The motion was seconded by Mr. McDonnell.

There was further discussion regarding the work order amounts.

The motion passed unanimously.

H. SOLICITOR'S REPORT

William Gleason Barbin, Esquire, Solicitor, requested a motion to authorize condemnation for the miscellaneous projects. He noted the resolution regarding the matter was approved last year.

He explained the miscellaneous projects involve spot work in several different places throughout the City, and easements were necessary to run sewer lines. Mr. Barbin stated the two that were not complying included the owners of the Broad Street former Penelec Building and the other is the JHA, which used state money and not federal money to construct the Belmont Homes back in 1959. Because it was done with state money, the JHA back in the 70s sold the homes and gave a 99 year lease to

some private companies or an LLC. There was further discussion regarding the matter.

Mr. Cernic made a motion authorizing the Solicitor to file condemnations. The motion was seconded by Mr. McDonnell.

The motion passed. Mr. Vitovich and Mr. Arnone abstained from voting on the motion as they are both on the JHA Board.

Mr. Barbin explained there is a substantial change order coming for the Central Business District. He noted that Snyder Excavating, the Old Conemaugh Borough contractor, submitted a payment request. Mr. Barbin advised Mr. Palmer that if the items in the request were not completed according to the specifications, the pay request could not be approved as the paving on certain streets there was not acceptable. Mr. Palmer and Mr. Kerr explained the matter further.

Mr. Barbin indicated that A. Liberoni established acceptable over winter paving on Horner Street and will do permanent paving in the spring. Mr. Arnone commented that the paving on some of the side streets was not acceptable.

A second call with PennVEST was held on January 6, 2022, regarding the miscellaneous projects, which will close on February 24, 2022.

The Clean-Fill Agreement was signed, and a deed will be recorded in the future.

Mr. Barbin explained that a Summary Judgement Motion was filed with the court. He explained the matter further. A written decision from the judge was pending. Mr. Barbin also commented that he was "not as optimistic as he was going into the argument that morning." There was further discussion.

He noted that all RDM invoices were reviewed, and all had been authorized by previous Board action.

Mr. Schmitt noted he would explain the North Fork Consent Order for the benefit of the new members.

Mr. Pile made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

I. ACCOUNTANTS' REPORTS - James P. Deter, CPA

Mr. Deter referred members to his December 2021 report, which included a reconciliation of monthly trustee reports, a summary of Capital Expenditures, preparation of a

Revenue Fund Cash Flow Analysis and Capital Improvement and Redemption Fund projections, review of receipts and expenditures for both sewer and water, and preparation of the quarterly budget comparison.

Mr. Caputo made a motion to approve the Accountant's Report. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

J. ENGINEERS' REPORTS – Gibson-Thomas Engineers

Ed Schmitt referred Authority members to his report for further discussion.

For the benefit of the new members, Mr. Schmitt explained that the North Fork Dam Project started nearly 12 years ago as it was determined that the spillway for the dam did not meet criteria relative to probable maximum flood. The permit application was submitted in December of 2018. DEP reviewed the application and offered comments after almost two years with additional comments being offered in April of 2021. DEP then indicated that the GJWA would receive the permit around August of 2021, but to date, that permit has not been received. Mr. Schmitt reached out to DEP many times.

Mr. Schmitt further explained that after the permit is received, the Authority would have three years to complete the work. He stated the original estimate of approximately \$15 million may have gone up by 15, 20 or maybe 25 percent. He noted an application has been submitted to obtain \$5 million worth of grant money for this project and an application for some PennVEST grant money will be submitted as soon as the permit is received. There was further discussion.

With regard to the North Fork Intake Valve Replacement, Mr. Schmitt explained that the contractor has again been contacted regarding the matter. He explained that the piping through the dam has a large 36-inch valve that has over the years not been operated and needs to be replaced. This valve would allow the reservoir to drain. Mr. Schmitt indicated the project is to go upstream at the entrance to the pipe and put in another valve referred to as a sluiceway type of valve, which can be operated hydraulically. The contractor has started the project but had issues with the presence of additional concrete. Mr. Schmitt commented that the contractor is anxious to resume the project.

He stated the piping revisions for the Westmont Tank project have been completed and will be open for bid in prior to the February 24 meeting.

The Kernville Pump Station will be pumping into the new tank to give another feed into that area of Westmont. Mr. Schmitt stated this project will be on hold until the tank is completed and will be bid near the end of 2022.

With regard to the PennDOT relocation project on Franklin Street, he indicated that PennDOT had given authorization for 75 percent reimbursement and payment was still pending.

Mr. Schmitt noted some of the best water is from the Dalton Reservoir but the dam also has spillway issues. DEP had agreed to set aside the spillway capacity issue while work is being done on the North Fork but that Dalton would need to be addressed in the future. There was further discussion.

Mr. Arnone made a motion to approve the Gibson-Thomas Engineer's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

EADS Group Report

Brandon Palmer, EADS Group, referred to his report for discussion of the miscellaneous, Central Business, Fairfield Avenue, Old Conemaugh and Kernville Projects.

Mr. Palmer requested action to award the miscellaneous sewer projects to Snyder Environmental in the amount of \$5,018,487.00. He noted a second bid from Terra Works was approximately \$800,000 more. A big portion of the project is Cooper Avenue, behind Laurel Management on Broad Street, Belmont Homes, and laterals, which need to be tied in throughout the City. Mr. Palmer noted the Central Business District Project is not included in this bid. Mr. Kerr indicated that 60 percent of the construction was completed during the first of two years.

Mr. Arnone made a motion to award the miscellaneous sewer projects to Snyder Environmental in the amount of \$5,018,487.00. The motion was seconded by Mr. Vitovich.

There was further discussion.

The motion passed unanimously.

Mr. Palmer reported that construction has been completed with regard to the Kernville Project.

A. Liberoni has a sizeable punch list of items to complete in Old Conemaugh Borough. The paving was discussed previously. Snyder Environmental has completed its punch list of items and construction is complete.

Regarding the Fairfield Avenue Project, Terra Works will complete final paving after the storm water project has been completed, which Mr. Arnone indicated has "gone

from a million and a half to two million dollars." Work is scheduled to begin in March 2022.

Mr. Palmer reported that Snyder Environmental was 55 percent complete with the mainline pipe rehab for the Central Business District Project. He referred members to Snyder's proposal to use the CUES lock system to rehab the 18-inch pipe on Main Street and noted the section of Main Street includes Suppes Ford down to the old Lee Hospital. There was further discussion regarding the matter.

Mr. Palmer noted that regarding Non PennVEST items, EADS would be preparing a Semi-Annual Report No. 23 for the June 2021 to December 2021 reporting period and would also be preparing an Overflow Report to DEP in January for May 2021 through December 2021.

Information regarding the Pressure Testing Totals by Neighborhood was referred to for further discussion. Mr. Arnone noted the JRA loan program had been "shut down" due to funding, and the City will be contributing up to \$2 million to that fund to allow residents to apply for that same loan.

Mr. Caputo made a motion to approve the EADS Group Engineer's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

K. MANAGER'S REPORT – Resource Development & Management, LLC

Michael Kerr referred Authority members to the monthly Manager's Report for January of 2022 for discussion.

Mr. Kerr reported that the \$2 per month rate decrease and implementation of the surcharge for non-pressure tested laterals went into effect the first week of January. He stated 505 residential pressure tests were completed in 2021 and over 800 since the GJWA purchased the sewer system. Nearly 70 residential pressure tests were done in December and up around 20 this month.

A request for proposals was advertised for the GJWA's general liability insurance. Information will be provided to interested parties and an opportunity to tour the facilities will be made available in February.

Mr. Kerr noted that the Authority had previously approved the purchase of a John Deere 650K Dozer but was notified that the build date would not be until December 2022. He asked for approval of a Case 850LPG quoted by Groff Tractor, which would be available sometime in May of 2022. Groff offered a rental at no cost other than \$350 to have it delivered.

Mr. Pile made a motion to approve the purchase of a Case 850LPG from Groff Tractor. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

Mr. Kerr indicated that all reservoirs were full and spilling

The end of year transfers are ready to be made in the amount of \$2.6 million into the capital fund on the water revenue side. Mr. Kerr estimated that nearly \$7 million would be saved before the start of the construction project. He noted the Authority has done an "excellent job in being proactive in saving money" to go towards the project. Mr. Kerr noted a transfer of approximately \$700,000 from sewer revenues. No rate increases are anticipated. Mr. Arnone requested that this information be placed in the newspaper.

Mr. Kerr reminded members of a program from the County Assistance Office referred to as LIHEAP, which helps residents pay natural gas bills. He noted that a Low Income Household Water Assistance Program (LIHWAP) under the American Rescue Plan was created recently to help qualified residents pay for water and sewer bills. OMOS and Catholic Charities also have programs to help residents.

Mr. Vitovich made a motion to approve the Manager's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

L. ITEMS FOR DISCUSSION

Mr. Arnone stated comments were made by Mr. DeBartola regarding the reservation of capacity fee. Mr. Kerr noted the \$9.99 fee was specifically accounted for in the Municipal Authorities Act.

M. NEW BUSINESS

None.

N. COMMENTS

None.

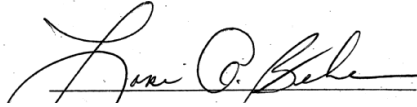
O. NEXT MEETING DATE: JANUARY 27, 2022 at 3:00 p.m.

P. ADJOURNMENT

Mr. Arnone made a motion to adjourn. The motion was seconded by Mr. Vitovich.

GJWA Board Meeting
Thursday, January 13, 2022

The meeting adjourned at 4:36 p.m.

A handwritten signature in black ink, appearing to read "Lori A. Behe", written over a horizontal line.

Respectfully submitted,

Lori A. Behe
Sargent's Court Reporting Service, Inc.