

GREATER JOHNSTOWN WATER AUTHORITY
Thursday, February 10, 2022
REGULAR MEETING MINUTES

AUTHORITY MEMBERS:

Mr. Don C. Hall, II, Chairman; Mr. Kevin Pile, Vice Chairman; Mr. Anthony Caputo, Secretary; Mr. Charles Arnone, Assistant Secretary; Mr. Richard Rambish, Treasurer; Mr. John H. Follansbee, III, Assistant Treasurer; Mr. Ed Cernic, Jr.; Marc McCall; James McDonnell; William Trevorrow; David Vitovich

A. Don C. Hall, II, Chairman, called the Greater Johnstown Water Authority Meeting of February 10, 2022 to order at 3:00 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL OF MEMBERS

All members were present.

OTHER REPRESENTATIVES:

RDM – Johnstown, LLC

Michael Kerr, Melissa Radovanic, Brian Hohman, James Kukura,
Nancy Miller, Greg Stein, Victoria Kniss.

Greater Johnstown Water Authority
William Barbin, Esquire, Solicitor

Accountant
James P. Deter, CPA

Gibson Thomas
Ed Schmitt

EADS Group
Brandon Palmer

Recording Secretary
Lori A. Behe

D. PUBLIC COMMENT ON AGENDA ITEMS

None

E. NOTIFICATION OF CORRESPONDENCE

None

F. MINUTES OF MEETING

Mr. Pile made a motion to approve the Reorganization Meeting Minutes of January 13, 2022; Regular Meeting Minutes of January 13, 2022 and Committee of the Whole Minutes of January 27, 2022. The motion was seconded by Mr. McDonnell.

The motion passed unanimously.

G. TREASURER'S REPORT - BILLS FOR THE MONTH OF DECEMBER 2021

WATER REVENUE FUND

The following financial information was presented:

BALANCE AS OF DECEMBER 31, 2021

Checking Account - FNB	\$2,850,000.00	
Checking Account - FNB Sweep Account	\$927,505.08	
Less Outstanding Checks	<u>(\$506,459.51)</u>	
	\$3,271,045.57	\$3,271,045.57

RECEIPTS:

Water Service	\$973,500.70
Account Confirmation	\$1,575.00
FNB - Interest on Sweep Account	\$23.27
FNB - Interest on MM Account	\$16.56
Void Check #23487	\$3,000.00
Wells Fargo - Distribution of Income	\$2,344.55
Penn View Explorations-Royalties	\$16.98
D. Inman - New Service	\$1,392.12
Conemaugh Township - Meter readings	\$106.00
Wells Fargo - Pay Req#48-21-08 CAP Meter upgrades Job#2021-02	\$24,768.30
Wells Fargo - Pay Req#53-21-08CAP Reimb for material on Job#2021-09	\$94,785.76

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RDM Caretaker Rent January 2022	\$300.00	
W. Gentile - New Service	\$2,730.00	
Equitran - Quarterly Storage Pymt	\$789.60	
Westmont School District - New 4" service	\$9,245.00	
PA Watershed Foundation - Inv #1808 & 1809 - STP projects	\$28,144.15	
Wells Fargo - Pay Req#01-22-08CAP-Reimb of materials Job #2021-09	\$26,916.79	
Wells Fargo - Pay Req#01-22-08CAP-Meter Upgrades - Job #2021-02	\$3,862.22	
Wells Fargo - Pay Req #01-22-08CAP-5th material transfer 2021	\$59,255.38	
GJWA Sewer - Interest on Mac Truck	\$1,176.93	
RDM-Sheetz- January 2022	\$6,749.01	
RDM - February 2022 Rent	\$6,035.02	<u>\$1,246,733.34</u>
		\$4,517,778.91

DISBURSEMENTS

DIRECT PennVEST Loan #12597	\$34,082.17	
DIRECT PennVEST Loan #12719	\$28,022.97	
WIRE Wells Fargo-2021 EOY Transfer	\$2,621,985.57	
01/06/22 Check Register - A	\$4,885.29	
01/07/22 Check Register - B	\$344,118.40	
01/20/22 Check Register -C	<u>\$527,138.60</u>	
		\$3,560,233.00

BALANCE AS OF JANUARY 31, 2022

Checking Account - FNB	\$1,442,613.16	
Checking Account - FNB Sweep Account	--	
Less: Outstanding checks	<u>(\$485,067.25)</u>	
	\$957,545.91	<u>\$957,545.91</u>

SEWER REVENUE FUND

BALANCE AS OF DECEMBER 31, 2021

Checking Account - FNB	\$1,730,148.55	
Less: Outstanding Checks	<u>(\$191,084.97)</u>	
	\$1,539,063.58	\$1,539,063.58

RECEIPTS

Sewer Service	\$551,252.31
Pressure Testing Inspection	\$1,500.00

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Temporary Certificates for Deed Transfers	\$125.00	
Sewer Tap Fee	\$1,250.00	
Intermunicipal Agreement for Vac Truck	\$5,360.00	
Misc Income - Reimb from EADS Group	\$4,406.10	
FNB-Interest on MM - Capital Fund Acct	\$67.13	
PennVEST disbursements to Ohio St. PV#71429	1,240.47	
PennVest disbursements to Kernville PV# 71435	\$3,889.91	
PennVest disbursements to OCB PV#71441	\$411,271.82	
PennVest disbursements to Fairfield PV#71442	--	
PennVest disbursements to CBD PV# 75374	<u>\$277,140.19</u>	<u>\$1,257,502.93</u>
		\$2,796,566.51

CHECK# DISBURSEMENTS

Direct	Principal and Interest for PennVEST loans	\$273,290.66	
Direct	Pacific Pride Fuel	\$345.95	
01/13/22	Check Register A	\$131,513.15	
01/20/22	Check Register B	\$93,472.22	
01/24/22	Check Register C	\$1,240.47	
01/18/22	Check Register D	\$411,271.82	
01/18/22	Check Register E	\$3,889.91	
01/26/22	Check Register F	\$276,738.60	<u>\$1,191,762.78</u>

BALANCE AS OF JANUARY 31, 2022

Checking Account - FNB	\$2,079,516.11	
Less: Outstanding checks	<u>(\$474,712.38)</u>	
	\$1,604,803.73	\$1,604,803.73

CAPITAL IMPROVEMENT AND REDEMPTION FUND- FEBRUARY 2022

GR JOHNSTOWN WATER SER 08 CAP & RED #3976

Ameriserv Financial CD	11/03/11	.30%	\$2,176,311.69
Ameriserv Financial CD	04/09/22	.30%	\$338,689.13
First National Bank	11/17/23	.40%	\$250,000.00
Ameriserv Financial CD	03/01/22	.30%	\$240,000.00
Ameriserv Financial Cd	11/10/22	.30%	\$250,000.00
PLGIT		.04%	\$240,008.37
Blackrock FDS Treas TR#62		.01%	<u>\$1,554,688.81</u>
			\$5,049,698.00

GR JOHNSTOWN WATER 2015 NORTH FORK RESERVOIR FUND

Ameriserv Financial CD	03/01/22	1.80%	\$348,475.50
First National Bank	04/05/22	.22. %	\$250,000.00
Ameriserv Bank CD	04/09/22	.30%	\$463,738.50
Slovenian Savings	04/16/22	.375%	\$250,000.00
First National Bank	11/05/22	.30%	\$500,000.00
Ameriserv Bank CD	11/18/22	.35%	\$450,000.00
First National Bank	11/17/23	.40%	\$500,000.00
PLGIT		.04%	\$323,466.15
Blackrock FDS Treas TR#62		.01%	<u>\$1,584,107.95</u>
			\$4,669,788.10

GR JTWN WATER PURCHASE ACT #1915

First Nat'l Bank	11/17/23	.40%	\$1,005,943.62
1st Summit Bank CD	05/21/22	.31%	\$438,178.33
1st Summit Bank CD	10/19/22	.40%	\$250,000.00
BlackrockFDS Treas TR#62		.01%	<u>\$39,380.33</u>
			\$1,733,502.28

ACCOUNT SUMMARY:

Cap Imp & Red Acct #3976	\$5,049,698.00
2015 North Fork Reservoir Fund	\$4,669,788.10
Water Purchase Account	<u>\$1,733,502.28</u>
TOTAL	\$11,452,988.38

BALANCE AS OF JANUARY 31, 2022

Checking -First National Bank-Water Revenue	\$957,545.91
Checking - First National Bank-Sewer Revenue	<u>\$1,604,803.73</u>
Total	\$2,562,349.64

BILLS TO BE PAID

REVENUE FUND BILLS

Paid after January 2022 meeting - Sewer	\$933,118.17
Paid after January 2022 meeting - Water	\$531,806.65
To be paid at February 10, 2022 meeting-Sewer	\$136,898.32
To be paid at February 10, 2022 meeting-Water	<u>\$256,677.29</u>
TOTAL	\$1,858,500.43

GJWA 08 CAPITAL IMPROVEMENT FUND BILLS \$159,625.80

GJWA 2008 CAP IMPROVEMENT FUND

GIBSON THOMAS ENGINEERING CO. INC.

03-22-08CAP

Invoice#76609-Job #2021-01- Westmont Waterline Upgrades -
Eng Service \$11,700.00

DRV INC

04-22-08CAP

Invoice #263950 - VFD install on RTP Pump#6-Job#2021-06 \$2,738.20

DAS GROUP, INC.

05-22-08CAP

Invoice #7663-Krohne 6" and 8" Magtube and Krohne
Wall Mount Converter for Westmont Tank Job#2020-01 \$8,520.45

DAS GROUP INC.

06-22-08CAP

Invoice #7662 - Krohne 6" and 8" Magtube and Krohne
Wall Mount Converter for Pump Station Upgrades Job#2021-06 \$12,517.50

ALLEGHENY FIELD SERVICE AND CONSULTING

07-22-08CAP

Invoice #AFS21256-Troubleshoot 700 HP Pump Starter for Millcreek
#2021-06 \$1,030.00

ALLEGHENY FIELD SERVICE AND CONSULTING

08-22-08CAP

Invoice #AFS21259-Troubleshoot GE Multilin Relay for Millcreek
#2021-06 \$1,060.00

ALLEGHENY FIELD SERVICE AND CONSULTING

09-22-08CAP

Invoice #AFS21260-Power Transfer Test for Millcreek #2021-06 \$1,950.00

ALLEGHENY FIELD SERVICE AND CONSULTING

10-22-08CAP

Invoice #AFS22006-UPS installation/troubleshoot/test for Millcreek
#2021-06 \$2,020.00

FILMTEC CORPORATION

11-22-8CAP

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Invoice #950350302-Memcor membranes for STP#2022-04 \$77,850.00

NATIONAL ROAD UTILITY SUPPLY, INC.

12-22-08CAP

Invoice #3325441-1-4 Meters-Meter Upgrades #2021-02 \$14,843.92

DRV, INC.

13-22-08CAP

Invoice #199909-01-Yaskawa GA800 for Dale PS - #2021-06 \$5,620.77

DRV, INC.

14-22-08CAP

Invoice #199958-01-2 Yaskawa GA50U44023 ABA and
 1 Yaskawa GA50U4018 ABA for Pump Station Upgrades
 #2021-06 \$3,823.96

RAM-INDUSTRIAL SERVICE SOLUTIONS

15-22-08CAP

PO#G11557-Grundfos CR at Dale Pump Station #2021-06 \$15,951.00

AMOUNT \$159,625.80

CONSOLIDATED BALANCE AS OF DECEMBER 31, 2021

Checking Account - FNB	\$5,507,653.63	
Less: Outstanding checks	(697,544.48)	
	\$4,810,109.15	\$4,810,109.15

RECEIPT:

Water Service	\$1,246,733.34	
Sewer Service	<u>\$1,257,502.93</u>	<u>\$2,504,236.27</u>
		\$7,314,345.42

CHECK # DISBURSEMENTS

DIRECT Water-PennVEST Loans	\$62,105.14	
DIRECT Sewer-PennVEST Loans	\$273,290.66	
Water - AP Disbursements	\$3,498,127.86	
Sewer - AP Disbursements	<u>\$918,472.12</u>	<u>\$4,751,995.78</u>

CONSOLIDATED BALANCE AS OF JANUARY 31, 2022

Checking Accounts - FNB	\$3,522,129.27	
Less: Outstanding Checks	<u>(959,779.63)</u>	
	\$2,562,349.64	\$2,562,349.64

**Mr. Vitovich made a motion to approve the Treasurer's Report and Payment of Bills.
The motion was seconded by Mr. Arnone.**

The motion passed unanimously.

H. SOLICITOR'S REPORT

William Gleason Barbin, Esquire, Solicitor, reported there were no items for action.

Work continues with Liberoni on the Conemaugh Borough project and street paving but they have not been paid for the inadequate work. He noted the contractor would be provided with additional information regarding what needs to be done in the spring. There was further discussion regarding the matter.

Mr. Barbin discussed the sewer projects in various stages of completion including Conemaugh Borough, the Central Business District change order, which was approved last month and should be moving ahead, and miscellaneous projects.

Mr. Barbin recorded the deed for the Clean Fill Site.

The Solicitor reported he did not receive a reply from Farben's counsel with regard to possible settlement of the Shady Lane Tank matter.

He reviewed RDM invoices for extra services, which he noted were authorized by previous Board action.

Mr. Arnone made a motion to approve the Solicitor's Report. The motion was seconded by Mr. Vitovich.

The motion passed unanimously.

I. ACCOUNTANTS' REPORTS - James P. Deter, CPA

Mr. Deter referred members to his January 2022 report which included attendance at the monthly meeting, a reconciliation of monthly trustee reports, a summary of Capital Expenditures, preparation of a Revenue Fund Cash Flow Analysis and Capital Improvement and Redemption Fund projections, review of receipts and expenditures for both sewer and water, calculation of year-end transfer and preparation of the 1099-NEC form.

Mr. McDonnell made a motion to approve the Accountant's Report. The motion was seconded by Mr. Pile.

The motion passed unanimously.

J. ENGINEERS' REPORTS – Gibson-Thomas Engineers

Ed Schmitt referred Authority members to his report for further discussion.

Mr. Schmitt reported no response received from DEP regarding the North Fork Dam Project.

He noted the North Fork Intake Valve Replacement continues to be on hold until weather breaks and conditions are right for divers.

Bids will be open before the next meeting regarding the Westmont Tank project.

The Kernville Pump Station will be bid near the end of 2022.

With regard to the PennDOT relocation project on Franklin Street, PennDOT had given authorization for 75 percent reimbursement and payment was still pending.

No report with regard to Dalton Run.

Mr. Schmitt noted that word was received from Senator Pittman's Office that the Community Facilities Act (CFA) grants were available in amounts between \$25,000 and \$1 million. He provided further information regarding the grant and application process and recommended GJWA submit an application for the Kernville Pump Station. The Highland interconnection and the Tenth Ward pressure system could also be considered. The matter would be placed on the agenda for consideration at the February 24, 2022 meeting.

EADS Group Report

Brandon Palmer, EADS Group, referred to his report for discussion of the miscellaneous, Central Business, Fairfield Avenue, Old Conemaugh and Kernville Projects.

Mr. Palmer reported that Snyder is 57 percent complete with the main line rehab for the Central Business District. Work continues on lateral installation and will be moving forward with the CUES lock system approved at the last meeting.

With regard to the miscellaneous sewer projects, Mr. Palmer noted the PennVEST settlement moved March 3, 2022. Permits were being finalized. A pre-construction meeting is scheduled for the first or second week of March 2022 with construction to begin mid- to late-March 2022.

The Semi-Annual Report was submitted on January 20, 2022. An Overflow Report would be submitted. Pressure testing totals by neighborhood were enclosed for review.

Mr. Vitovich made a motion to approve both the Gibson-Thomas and EADS Group Engineer's Reports. The motion was seconded by Mr. Arnone.

The motion passed unanimously.

K. MANAGER'S REPORT – Resource Development & Management, LLC

Michael Kerr referred Authority members to the monthly Manager's Report for February of 2022 for discussion.

Mr. Kerr reported that 41 pressure tests were completed in January and to date, an additional 10. One overflow will be reported to DEP. Over 500 signed contracts for sewer lateral replacements for 2022 have been received. There are currently 3,400 customers receiving the once a month surcharge of \$25.

He reported that a detailed camera inspection routine was prepared for Hornerstown with the goal to have the entire system inspected every five years to ensure proper operation.

Mr. Kerr indicated the Authority received \$31,000 from the Low Income Household Water Assistance Program (LIHWAP) which pays bills for 70 customers. Mr. Barbin commented that homeowners qualify for this program.

He reported that RDM purchased and received a new mini directional drill rig to increase efficiency and safety of service line replacements.

Five RDM employees attended a trench box safety course in Pittsburgh and became trench box certified.

Several projects will begin in February for the installation of new Mag meters for gravity fed tanks in some pump stations to improve the accuracy of how and where water is being pumped through the GJWA distribution system.

Mr. Kerr reported the Clean Fill Site will open early March. The permit would need to be transferred to the GJWA.

He indicated all reservoirs were full and spilling.

Mr. Kerr brought to members' attention a damage claim as a result of a sewer backup. He indicated that people were usually instructed to contact their homeowner's insurance and then GJWA turns that into its own insurance provider.

He stated, recently, there was a backup of sewage into a home on 800 Place with the cause being the sewer lateral was never hooked up and reopened to the new main. The area had to be dug up, a new connection made and a new sewer lateral installed

on the Authority side. Mr. Kerr indicated that the GJWA paid for the Disaster and Emergency restoration staff to go in and clean the basement up to avoid legal action. He estimated that cost to be between \$4,000 and \$5,000. There was further discussion regarding the matter.

Mr. Palmer explained it may have been missed in 2015 when the contractor was in that area. Difficulty entering homes to verify where laterals are located may have been part of the issue. He also noted that a lot of those homes on that street are duplexes with garages with apartments in the back which were running through the front house requiring one tap out front and no tap in the back. There was further discussion regarding who is liable in this case.

Mr. Palmer noted the contractor, Continental Construction, is also at fault but was requested to discuss the matter with EADS.

Solicitor Barbin explained that the GJWA is not normally responsible for sewage backing up or a water line breaking in a home, as it is an unpredictable event. When it becomes liable is when it has occurred multiple times in the past and the Authority should have fixed it. He stated, in this particular case where the home owner had a working connection, the Authority made the system better and they didn't have a working connection. He further stated this was outside of normal.

The cost thus far is \$6,800 for the tap-in, \$450 for Roto-Rooter, plus the bill from ServPro. The matter would be discussed further at the next meeting.

Mr. Kerr noted a customer requested to have the surcharge prorated. Mr. Barbin amended the letter to state that the surcharge is not associated with service dates, it is associated with an effective date of the surcharge of January 1, 2022.

Mr. Caputo made a motion to approve the Manager's Report and the amendment to the letter. The motion was seconded by Mr. Pile.

The motion passed unanimously.

L. ITEMS FOR DISCUSSION

None.

M. NEW BUSINESS

None.

N. COMMENTS

None.

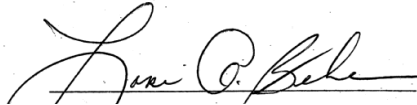
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O. NEXT MEETING DATE: FEBRUARY 24, 2022 at 3:00 p.m.

P. ADJOURNMENT

Mr. Rambish made a motion to adjourn. The motion was seconded by Mr. Vitovich.

The meeting adjourned at 3:55 p.m.

A handwritten signature in cursive script, appearing to read "Lori A. Behe", written over a horizontal line.

Respectfully submitted,

Lori A. Behe
Sargent's Court Reporting Service, Inc.

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MOTIONS

<u>PAGE</u>	<u>CATEGORY</u>	<u>MOTION</u>
1	MEETING CALLED TO ORDER	Meeting called to order at 3:00 p.m.
2	APPROVAL OF MINUTES	Motion to approve Reorganization Minutes of January 13, 2022; Regular Meeting Minutes of January 13, 2022; and Committee of the Whole Minutes of January 27, 2022 (Passed unanimously.)
7		Motion to approve the Treasurer's Report (Passed unanimously.)
8	SOLICITOR'S REPORT	Motion to approve the Solicitor's Report (Passed unanimously.)
8	ACCOUNTANT'S REPORT	Motion to approve the Accountant's Report. (Passed unanimously.)
11		Motion to approve the Manager's Report and amendment to the letter. (Passed unanimously.)
12	ADJOURNMENT	Meeting adjourned at 3:55 p.m.